



## City of Soap Lake Volunteer Project Form

Type of Volunteer Service (e.g. clerical, labor): \_\_\_\_\_

Scope of Volunteer Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Designated Supervisor: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

When is this volunteer project happening? \_\_\_\_\_

Will volunteers require any special training? \_\_\_\_\_

\_\_\_\_\_

What personal protective equipment are volunteers required to use? \_\_\_\_\_

\_\_\_\_\_

Volunteers will be required to have background checks if this project scope of work includes unsupervised access to children or disabled persons, driving city vehicles, or other regulated activity.

Will background checks be required for this project? Circle answer.      (YES)      (NO)

Would you like the City to post this volunteer project on the city website? (YES)      (NO)

**Interested volunteers for this project** should submit a volunteer application to City Hall, at the drop box, or via [cityhall@soaplakewa.gov](mailto:cityhall@soaplakewa.gov)

Project Approved by: \_\_\_\_\_ City Title: \_\_\_\_\_