

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

October 4, 2023

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bryson, DuPuy, Rushton, Slipper, Taylor, Wellein and Woodhouse.

City Staff Members Present: Police Chief Cox, Fire Chief Baker, City Planner Kovach, City Attorney Norton, Clerk Treasurer- Finance Director Wade and Administrative Assistant Siebert.

AGENDA ITEMS

- **REPORT OF CITY OFFICERS**
- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – September 20, 2023
 - B. Claim EFTs & Claims #22714-22740 in the amount of \$115,196.19
 - C. Payroll EFTs & Claims #26383 in the amount of \$3,307.17
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
- **NEW BUSINESS**
 - A. An Ordinance of the City of Soap Lake, Washington, Approving a Planned Unit Development District for Development of a Manufactured Home Condominium and Associated Amenities; Repealing Ordinance No. 1306; containing a Severability Provision; and Setting an Effective Date
 - B. Purchase of Replacement Patrol Car
- **NEXT ORDINANCE #1340; NEXT RESOLUTION #1002**
- **COMMENTS**
- **ADJOURNMENT**

REPORT OF CITY OFFICERS

Fire Chief Baker – the department handled 52 incidents last month, of which 28 were in the City and 20 were transports. There will be another Open House on October 14th from 11am – 2 pm. The department is still recruiting volunteers. If interested, please contact the department.

Finance Clerk Treasurer Wade – had nothing to report

City Planner Kovach – gave brief update on permits issued; will provide a written report for next council meeting. Councilmember Slipper asked about the project across from the school.

Planner Kovach said that it was a grading permit and eventually will have 6 lots to be developed.

Police Chief Cox – Reminder for Trunk r Treat event on October 31st from 5-7 PM. The background is complete on the new hire and he will now complete polygraph and psych. If all goes well, he will be given a final offer and signed up for the academy by mid-month. Officers Rowland and Leenhouts have completed A.R.I.D.E. training and subsequently have made five DUI stops this last month.

Volunteer Code Enforcement Officer Ross – discussed handout with Council showing 12 open cases and 42 closed cases for the year.

CONSENT AGENDA

M/Bryson, S/Woodhouse; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR'S MESSAGE

Mayor Agliano would like to write a letter of support for McKay's future property and building development. This letter would be provided to McKay's to help with their SIP Grant application process. Councilmembers gave support for the Mayor to compose the letter. The Mayor attended the Prevention Coalition Academy last week.

REPORTS OF STANDING/SPECIAL COMMITTEES

Economic Development Committee – Alex Kovach reported that the next meeting will be tomorrow at 1 PM at the Community and Senior Center. They will continue to meet with the Grant County Economic Development Committee and partnership with them on upcoming campaigns.

Lake Liaison Committee – Councilmember Taylor thanked everyone that participated in the public comments for the ORW. There was a lot of support and it was much appreciated. Completion and acceptance of the application should take place around the end of the year.

Policy Committee – Councilmember Taylor said they meet every other Wednesday that is not a Council meeting date. They are still getting organized and will be able to provide feedback to Council soon after meeting with John Cho about the mineral water distribution.

Creative District – Councilmember Bryson said that the Committee is working on developing goals and values. A Survey will be available soon asking the public for input. Some discussion was had about the totem pole by the gazebo and Public Works will be notified in the morning to take a look at the stability of the pole.

Ad Hoc Lighting Committee – ordering of lighting to be used for Downtown Holiday lighting will be done. This will be coordinated with the efforts of the Chamber to include unique décor for “picture taking opportunities” during the Holiday season.

Tourism Committee – Councilmember Bryson will join this committee.

PUBLIC COMMENT

Susan Carson, on behalf of the Chamber – the Trunk r Treat event will include sponsorship from the Chamber and ABATE and car club will also participate. There will be a “Meet and Greet” event on October 15th from 2-5 PM at the Gazebo. Candidates on the November ballot for City positions are encouraged to attend and meet with residents. A permit application for Winterfest has been submitted.

Susan Carson, 114 Gladiola St N – Commented about posting of permits for remodels in town. Planner Kovach said that the permits are done digitally and the SLMC does not require permits to be posted, but could be included in future code revisions since many Cities do require permit postings.

OLD BUSINESS

None

NEW BUSINESS

- A. An Ordinance of the City of Soap Lake, Washington, Approving a Planned Unit Development District for Development of a Manufactured Home Condominium and Associated Amenities; Repealing Ordinance No. 1306; Containing Severability Provision; and Setting an Effective Date – **M/Rushton, S/Bryson**; to approve an ordinance of the City of Soap Lake, Washington, approving a planned unit development district for development of a manufactured home condominium and associated amenities; repealing ordinance number 1306; containing a severability provision; and setting an effective date. **Motion carried unanimously.** Discussion was had between Councilmembers and City Planner Kovach and City Attorney Norton. City Attorney Norton stressed that this ordinance approves the use of the land and not the future project. The project still needs to go through a process of applications, reviews and finalizing. A couple of corrections were noted and will be changed in the final, signed document: Sect. 2 paragraph G should be “north” instead of south. Sect. 2 paragraph I, the fifth subsection will be corrected to letter “e” instead of d.
- B. Purchase of Replacement Patrol Car – **M/DuPuy, S/Rushton**; to approve the request to surplus the 2020 Dodge Durango (VIN 991) and trade it into Guardian Fleet Safety; to finance a 2023 Ford F150 Police Responder with First Government Lease for the amount of \$73, 357.26; and to take the \$17, 000.00 trade credit and \$7, 931.84 from ARPA funds for a total of \$24, 931. 84 down payment to equal a \$1000.00 per month payment for 60 months. **Motion carried unanimously.** Discussion from Council was to inquire if ARPA funds were available. Finance Director Wade said that funds were available to use.

Next Ordinance #1341; Next Resolution #1002

COMMENTS

Councilmember Woodhouse would like some planning and decisions made concerning the water treatment plant. Councilmember Slipper would like to see a committee formed to oversee/report on water and sewer projects. Councilmember DuPuy agreed and said that

attention to all future development in and around the City needs to be addressed. Councilmember Slipper and Woodhouse will be members on this Committee. Mayor Agliano will post information for the public to join this committee onto the City's website.

ADJOURNMENT

M/Bryson, S/Woodhouse; move to adjourn at 6:42 PM. **Motion carried unanimously.**

Leslie Taylor, Mayor Pro Tempore

Jody Siebert, Administrative Assistant