

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

August 16, 2023

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bryson, DuPuy, Rushton, Taylor, Wellein and Woodhouse.

City Staff Members Present: City Planner Kovach, City Attorney Norton, Finance Clerk Treasurer Wade and Administrative Assistant Siebert.

AGENDA ITEMS

- **REPORT OF CITY OFFICERS**
- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – August 16, 2023
 - B. Claim EFTs & Claims #22599-22627 in the amount of \$157,436.72
 - C. Payroll EFTs & Claims #26368-26371 in the amount of \$28,571.21
- **MAYOR’S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Grant County Health District
- **NEW BUSINESS**
 - A. Interview of Applicants for Councilmember Position #2
 - B. Invoice, Warranty Issue, Water & Sewer Improvements
 - C. Healing Frequency Concert/Drum Circle at the Amphitheater – Dava Bilodeau
 - D. Hours for City Hall
 - E. Agenda Memo – Moonlight Paddle Event
- **NEXT ORDINANCE #1339; NEXT RESOLUTION #1001**
- **EXECUTIVE SESSION** – RCW 42.30.110(1)(h) – Qualifications of an applicant/candidate for appointment to elective office
- **OATH OF OFFICE** – New Councilmember Swearing In
- **EXECUTIVE SESSION** – RCW 42.30.110(1)(i) – Current or potential litigation
- **COMMENTS**
- **ADJOURNMENT**

REPORT OF CITY OFFICERS

City Planner Kovach – Reported that a shed has been moved that was initially placed without a permit. He is still waiting to hear back from the Department of Ecology reference the SMP/1078 ordinance. Once the DOE is done reviewing the SMP, the Department of Commerce will review.

He is hoping to have the 1078 ordinance back to Council on September 6th for review and then this can also be submitted to the Department of Commerce.

Volunteer Code Enforcement Officer Ross – will give update on cases at next meeting. He is working with the Policy Committee to update some areas of the SLMC. He asked if a notice could be placed onto the City’s website reminding lot owners to cut the grass and keep lot clear to reduce fire danger.

Finance Clerk Treasurer Wade – has been working on the budget. While reviewing, she made a \$60,000.00 correction from the Capital Fund and moved monies to the General Fund. Line-item codes have been cleaned up and will help while reading the 5-year budget comparison. The office is training two new employees.

CONSENT AGENDA

M/DuPuy, S/Woodhouse; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR’S MESSAGE

She attended the Municipal Budget Accounting Class along with two City Staff and two City Councilmembers. Councilmember Bryson commented that the training was really good and the networking was valuable. Councilmember DuPuy liked the time spent with other members from small cities and learning how they face similar struggles with revenue/expenditures in their budgets.

The Mayor said that Public Works employees have been hard at work cleaning storm drains and trying to get the street sweeper operating.

REPORTS OF STANDING/SPECIAL COMMITTEES

Lake Liaison Committee – Judith Gorman read a letter from the Committee requesting that the City Council approve a resolution showing support of the Department of Ecology Outstanding Resource Water co-application by the Colville Confederated Tribes and the Soap Lake Conservancy Outstanding Resource Water application. She is hoping that this resolution can be presented to the Council at the September 6th Council Meeting for approval.

Creative District – Councilmember Bryson said that the next meeting will be at the Community and Senior Center on August 24th from 6PM-7:30PM. Members will be reviewing goals.

Economic Development Committee – Alex Kovach said the meetings are the first Thursday of each month at the Community and Senior Center. At the last meeting, members from the Grant County Economic Development and Small Business Association shared how they can help Soap Lake fit into the overall scope of common planned goals.

PUBLIC COMMENT

Susan Carson, 114 Gladiola St – shared her concern with a recent code enforcement complaint that she had submitted. She believes there are areas around town where the

sidewalks are not ADA compliant. She would like something done with local business building that is currently housing several homeless people. She encouraged City Council to hire a full time Code Enforcement Officer.

David Paul, 31 Rd 20 – would like to volunteer his time to repair the City’s street sweeper. He is a mechanic for the County and would be able to fix the sweeper if the City can provide the needed parts.

OLD BUSINESS

- A. Grant County Health District – Presentation from Stephanie Shopbell, Environmental Health Manager. She suggested two options for the City to take to get the old landfill area into compliance. Two options are: submit a permit for an inert waste landfill or remove the waste over time to a permitted facility. The District needs the City to make a decision one way or the other and the District can work with the City on time constraints.

NEW BUSINESS

- A. Interview of Applicants for Councilmember Position #2 – One letter of interest was received from resident Fred Slipper. Mr. Slipper read his letter of interest to Councilmembers.
- B. Invoice, Warranty Issue, Water & Sewer Improvements – **M/Bryson, S/Taylor**; move that the finance clerk pay the invoice to Halme Construction, Inc. in the amount of \$1,791.04. **Motion carried unanimously.** There was some discussion between Councilmembers and the Mayor on how final inspections are done on projects.
- C. Healing Frequency Concert/Drum Circle at the Amphitheater – Dava Bilodeau – this item was withdrawn by the submitter.
- D. Hours for City Hall – Mayor Agliano presented a schedule for the next couple of weeks which allows City Staff to train while the office will be closed for business. A motion was made for the change of schedule and new operating hours by Councilmember Rushton. There was no second and Councilmember Rushton eventually withdrew her motion. **M/Rushton, S/Taylor**; move to have City Hall closed for staff training from 8-11 AM and open for business from 11 AM- 5PM for the next two weeks starting on Monday. **Motion passed.** Councilmembers DuPuy and Wellein voted Nay. After further discussion, the second request for a change in business hours will be tabled and brought back to the next Council Meeting.
- E. Agenda Memo – Moonlight Paddle Event – **M/Bryson, S/Taylor**; to approve the Special Event Permit for the Moonlight Paddle Event. **Motion carried unanimously.** Councilmembers were advised that the department heads had all signed off on the event.

Next Ordinance #1339; Next Resolution #1001

Executive Session – RCW 42.30.110(1)(h)- Qualifications of an applicant/candidate for appointment to elective office

Start at 6:35 PM for 10 minutes

Stopped at 6:45 PM

Action taken.

M/Rushton, S/Bryson; to appoint Fred Slipper as Councilmember Position #2 for a time period of August 16, 2023 to January 1, 2024. **Motion carried unanimously.**

Oath of Office – Mayor Agliano administered the oath of office to Mr. Slipper.

COMMENTS

Councilmember Bryson reminded everyone to fill out the survey for the Prevention Coalition. She also let everyone know that the Community Breakfast Fundraiser will be at the Senior Center on the morning of August 26th.

Councilmember Wellein said that McKay's will be painting the interior residence areas of their building soon.

Executive Session – RCW 42.30.110(1)(i)- Current or potential litigation

Start at 6:43 PM for 20 minutes

Extended 5 minutes

End at 7:09 PM

No action taken.

ADJOURNMENT

M/Rushton, S/Woodhouse; move to adjourn at 7:10 PM. **Motion carried unanimously.**

Michelle Agliano, Mayor

Jody Siebert, Administrative Assistant