



# MINUTES

## SOAP LAKE CITY COUNCIL SPECIAL MEETING

Soap Lake Community Center/Senior Center  
121 2nd Ave SE, Soap Lake, WA 98851

Monday, August 28, 2023 at 6:00 pm

Mayor Agliano called meeting to order at 6:00 PM

### 1. ROLL CALL

In attendance: Councilmembers Bryson, DuPuy, Rushton, Slipper, Taylor, Wellein (at 6:08 PM) and Woodhouse, City Planner Kovach and Administrative Assistant Siebert.

### 2. AGENDA ITEMS:

A. (ICC), International Code Council building valuation data as it relates to determining permit and plan review fees, resolution and adoption thereof – City Planner Kovach reviewed the permitting and fee process currently used for residential new construction. Councilmembers discussed how the fees are calculated and what other local areas (Moses Lake, Ephrata and Grant County) are charging in their fee schedules. It was generally agreed that the fees for Soap Lake should stay competitive and that the most current ICC building valuation data should be used for calculating permit fees. **M/DuPuy, S/Wellein**; move that the

Mayor, or designee, authorize the City of Soap Lake Building Official to always use the most current version of the ICC building valuation data in determining permit and plan review fees.

**Motion carried unanimously.** Planner Kovach will bring an updated fee schedule for Council review and approval soon.

### 3. ADJOURNMENT

M/DuPuy, S/Wellein; motion to adjourn at 6:39 PM

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Michelle Agliano, Mayor

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Jody Siebert, Admin. Assist.