

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

January 5, 2022

CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council members present: Mayor Kovach, Agliano, Arnold, Bratton, Bryson, Rushton, Taylor and Woodhouse.

City Staff Members Present: City Administrator Tijerina, Police Chief Cox, Fire Chief Sheppard, City Planner Piercy and Administrative Assistant Siebert.

AGENDA ITEMS

- **OATH OF OFFICE** – New Council Members
- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – December 15, 2021
 - B. Special Council Meeting Minutes – December 30, 2021
 - C. Claim EFTs & Claims #21447-21456, 21458-21462 in the amount of \$80,245.82
 - D. Claim EFTs & Claims # 21457, 21463-21505 in the amount of \$79,128.04
 - E. Payroll EFTs & Claims #26145-26148 in the amount of \$45,025.90
- **PUBLIC HEARING CONTINUED** – Purple Sage RV Agreement
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Purple Sage Developer Agreement for Sewer Extension
- **NEW BUSINESS**
 - A. An Ordinance of the City of Soap Lake, Washington, Approving a Development Agreement Between the City of Soap Lake and North Pacific Investments Concerning the Development of Grant County Assessor's Parcel No. 080381100 Property Located at the West Side of Division Street Between SR 28 and 8th Street SE, in the City Urban Growth Area; Containing a Severability Provision; and Setting an Effective Date
 - B. Engineer Selection for Daisy Street Sidewalk Improvements
 - C. Infrastructure Presentation
 - D. Soap Lake School District: Balanced Calendar and Community Coalition
 - E. Letter of Agreement – Ephrata Sportsmen's Association
 - F. Appoint Mayor Pro Tempore
 - G. Committee Review and Appointments
 - H. ILA between City of Soap Lake and Grant County District Court for Municipal Court

- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1323; NEXT RESOLUTION #971**
- **EXECUTIVE SESSION** – Performance of a public employee RCW 42.30.110(1)(g)
- **COMMENTS**
- **ADJOURNMENT**

OATH OF OFFICE – Mayor Kovach swore in new councilmembers: Karen Woodhouse, Kayleen Bryson and Leslie Taylor.

CONSENT AGENDA

M/Braton, S/Arnold; to accept the consent agenda as presented. **Motion carried unanimously.**

PUBLIC HEARING CONTINUED – Purple Sage RV Agreement

Continued from December 15, 2021: 5:37 pm

Mayor said that this agreement would allow the sewer line to extend along Division Street.

There were no written comments or in person/via web comments.

Closed: 5:39 pm

MAYOR’S MESSAGE

Mayor Kovach wished everyone a Happy New Year. He congratulated the new Councilmembers and reminded all Councilmembers that MRSC and AWC offer the OPMA and PRA required training for Councilmembers to take within 90 days and then a refresher every 4 years.

The City will consult with G&O about using ARPA funds for sewer infrastructure as there was a pipe that failed last week and will need to be upgraded.

Grant County Health District will be providing the City’s residents free COVID-19 at home test kits.

The state audit is continuing and additional policies will be put into place to help with future audits.

REPORTS OF STANDING/SPECIAL COMMITTEES

The .2% Sales Tax Committee: met last Friday and will start to inform/answer questions from the public this coming week. A video will be posted and pamphlets made to hand out the last week of January before the special election in February.

PUBLIC COMMENT

None

OLD BUSINESS

- A. Purple Sage developer Agreement for Sewer Extension- **M/Rushton, S/Bratton;** to accept the developer agreement between the City of Soap Lake and North Pacific Investments, Inc. **Motion carried unanimously.**

NEW BUSINESS

- A. An Ordinance of the City of Soap Lake, Washington, Approving a Development Agreement Between the City of Soap Lake and North Pacific Investments Concerning the Development of Grant County Assessor's Parcel No. 080381100 Property Located at the West Side of Division Street Between SR 28 and 8th Street SE, in the City Urban Growth Area; Containing a Severability Provision; and Setting an Effective Date. **M/Rushton, S/Arnold**; to accept the ordinance of the City of Soap Lake, Washington, approving the development agreement between the City of Soap Lake and North Pacific Investments concerning the development of Grant County Assessor's Parcel No. 080381100 property located at the west side of Division Street between SR 28 and 8th Street SE, in the city urban growth area; containing a severability provision; and setting an effective date. **Motion carried unanimously.** Ordinance is numbered 2022-1323.
- B. Engineer Selection for Daisy Street Sidewalk Improvements – **M/Bratton, S/Agliano**; to recommend Gray & Osborne's submitted request as a qualified engineer for this project. **Motion carried unanimously.**
- C. Infrastructure Presentation – Nancy Wetch with Gray & Osborne would like to give the Council an over-all infrastructure update during a public meeting. **M/Arnold, S/Bratton**; to hold a public meeting on January 26, 2022 at 5:30 pm for an update on the City's infrastructure. **Motion carried unanimously.**
- D. Soap Lake School District: Balanced Calendar and Community Coalition – Sunshine Pray introduced Kayla Isaacson with the Grant County Health Soap Lake Prevention Coalition. She is currently doing a community assessment and is reaching out to the community to address substance abuse issues and provide counseling on behavior change. Ms. Pray also spoke of the Balanced Calendar that the School District will be adopting. This will spread school days more evenly throughout the year with 9 weeks of instruction and a two-week break. This break time (intersession time) will allow students to come to school and get one-on-one time with teachers to help them where they may be struggling. Also, the summer break would be shortened to four weeks.
- E. Letter of Agreement – Ephrata Sportsmen's Association – **M/Rushton, S/Arnold**; to approve the agreement between the Soap Lake Police Department and Ephrata Sportsmen's Association. **Motion carried unanimously.** This is where the police department uses the range to qualify with firearms.
- F. Appoint Mayor Pro Tempore – **M/Bratton, S/Bryson**; motion to appoint Councilmember Agliano as Mayor Pro Tempore. **Motion carried unanimously** (Councilmember Agliano did not vote).
- G. Committee Review and Appointments – Mayor Kovach asked that each committee chair fill out the City's Committee Composition Form and bring it to next Council Meeting for discussion and approval.
- H. ILA between City of Soap Lake and Grant County District Court for Municipal Court – **M/Arnold, S/Rushton**; to approve the ILA between the City of Soap Lake

and Grant County for the provision of Court Services within the Municipal Department of the District Court. **Motion carried unanimously.**

REPORTS OF CITY OFFICERS

City Administrator Tijerina – The Utility and Accountability audits are complete. Now, he will be working on financial audit focusing on grant monies from FEMA and USDA.

Police Chief Cox – Two new patrol cars should be arriving soon. One patrol Officer will be attending Patrol Tactics Class.

City Planner Piercy – Welcomed new Councilmembers. Construction has slowed due to the extreme cold weather.

Fire Chief Sheppard – was called out of meeting due to structure fire.

Next Ordinance #1324; Next Resolution #971

Executive Session - Performance of a public employee RCW 42.30.110(1)(g)

Start 6:37 pm for 15 minutes

End 6:53 pm

M/Arnold, S/Taylor; to allow Mayor Kovach to conduct an employee performance review. **Motion carried unanimously.**

COMMENTS

Councilmember Agliano will be gone for two weeks at the end of January.

Councilmember Bratton shared that he is hearing good comments about the Mayor and how the City is looking.

Councilmember Arnold welcomed new Councilmembers.

Councilmember Bryson attended the webinar on Opioid Response. She said she learned a lot and the seminar was interesting.

ADJOURNMENT

M/Bratton, S/Arnold; move to adjourn at 6:58 PM. **Motion carried unanimously.**

Alex Kovach, Mayor

Jody Siebert, Administrative Assistant