

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

February 17, 2021

CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council members present: Mayor Kovach, Agliano, Bratton, Rushton, Sanderson, Still and Tweedy.

City Staff Members Present: City Administrator Tijerina, City Planner Piercy and Administrative Assistant Siebert

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – February 3, 2021
 - B. Claim EFTs & Claims #20786-20805 in the amount of \$59,975.19
 - C. Payroll EFTs & Claims #26084-26085 in the amount of \$47,933.11
- **PUBLIC HEARING – Six Year Transportation Improvement Plan**
- **MAYOR’S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Community and Senior Center Lease Agreement
 - B. Municipal Court Clerk Inter Local Agreement
 - C. Soap Lake City Hall Update
- **NEW BUSINESS**
 - A. Six Year Transportation Improvement Plan: A Resolution of the City Council of the City of Soap Lake, Washington, Amending and Updating the Six-Year Transportation Improvement Plan and Directing the Public Works Director (or Designee) to File the Six-Year Transportation Plan and this Resolution with the Secretary of Transportation and the transportation Improvement Board for the State of Washington.
 - B. Agreement for Smokiam Park Basketball Courts Project
 - C. Garbage Services & Rates
 - D. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1316; NEXT RESOLUTION #949**
- **COMMENTS**
- **ADJOURNMENT**

M/Rushton, S/Agliano; to excuse Councilmember Sanderson from tonight’s meeting. **Motion carried unanimously.** Councilmember Sanderson was able to join the meeting at approximately 5:56 PM.

CONSENT AGENDA

M/Tweedy, S/Bratton; to accept the consent agenda as presented. **Motion carried unanimously.**

PUBLIC HEARING – Six Year Transportation Improvement Plan

Start: 5:37 pm

Mayor Kovach presented the Six Year Transportation Improvement Plan which was originally approved in 2017. This plan would be amended to include TIB grant award for improvements to N. Ash St, 1st Ave NW and West Beach entry. Since the plan is being amended, a public hearing is being held. Also, the plan will be reviewed annually to keep list of improvements prioritized to best serve the community. The amount of grant money from TIB is \$339,500.00 with the City matching \$10,500.00. The current list for improvements is:

- 2nd Ave SE from Daisy St. to Canna St.**
- Canna St. from 2nd Ave SE north to the end of the road**
- W. Main Ave from Ginkgo St. to cherry St.**
- Canna St. from 2nd Ave SE to 6th Ave SE**
- 1st Ave NE/2nd Ave NE/4th Ave NE from Daisy St. to Elder St.
- Fir St. from 2nd Ave to Lakeshore Dr.: includes sidewalks
- 3rd Ave NE from Daisy St. to Gladiola St.**
- Daisy St. to 3rd Ave SE: installation of pedestrian crossing signal
- Ash St/1st Ave NW from Main Ave to Division St.**
- Elder St. from Main Ave to 4th Ave NE
- Lakeshore Dr. from Main Ave to Juniper St.**
- 3rd Ave SE from Canna St. to Fern St.**

NOTE: ** includes sidewalks, curb and gutter and storm drainage

One comment was received from Soap Lake resident Sherry Xiao, owner of the Soap Lake Natural Spa & Resort, and was concerning the sidewalks and roadway around the Resort area. She expressed concern that much of this area is in disrepair and makes a poor first impression when guests come to the Resort. She requested that Council consider N. Canna St. from E. Main Ave to Smokiam Park a priority for the TIB allocations. Also, that pedestrian access to Smokiam Park from Main Ave. be addressed.

Mayor Kovach noted that this area of concern is already on the list above and will be addressed in the improvement plan.

End: 5:46 pm

MAYOR’S MESSAGE Grant County has moved into Phase II, by meeting 3 out of 4 of the Grant County COVID-19 Metrics which will allow for Council Meetings to be in person at 25% of building capacity. An eligible meeting place is being discussed by City Staff.

Mayor Kovach attended City Action Days hosted by AWC. Insight to the current legislative session was gained concerning city budget, police reform, city revenue, bringing back the public works trust fund and rental assistance for property owners.

Water meter replacement update: some new meters were installed on the wrong meter sizes. This is being corrected by switching meters to new locations. This is a time consuming process, but once completed, the system overall will be a great improvement.

REPORTS OF STANDING/SPECIAL COMMITTEES

Ad Hoc Memorial Committee- Council Member Still gave an update that committee is getting organized and planning will begin soon.

Policy/Personnel Committee – Council Member Agliano said last meeting was canceled, but next meeting will be 2nd Wed of March at 5:30 pm. Mayor Kovach asked Council if the Committee could review the Public Works Supervisor’s Position Job Description. Council agreed to the review.

PUBLIC COMMENT

None

OLD BUSINESS

- A. Community and Senior Center Lease Agreement – Agreement has been reviewed by City Attorney and sent to the Senior Center Board for their review. Mayor Kovach will be talking with them tomorrow. Should be ready to come back to Council for final review/approval soon.
- B. Municipal Court Clerk Inter Local Agreement – City Attorney Norton has not received any information on this item yet.
- C. Soap Lake City Hall Update – This item was last addressed as Council approved a limited obligation bond in the amount of \$250,000.00 for Phase I of converting the existing City Hall Building into usable office space. In researching the cost for renovating the existing building and design cost, the Mayor believes the total cost could exceed the bond amount. He has applied for additional funding through the Local Community Project Resource which he was guided to by our local District 12 Representatives. However, he will not know if this additional funding is available until the end of March. Councilmembers were also concerned about the cost which only covers 1080 sq. ft. of construction. Councilmember Agliano wanted to know how much the City has already spent on remediation, design, and outside facade of the building. Mayor Kovach answered with \$188,000.00. City Administrator Tijerina said he had been in contact with a modular design company and is impressed with the amount of space and price of available modular designs. He will put a presentation together for Council Members, as they may consider this a more economical option to construction and would be available sooner. Mayor Kovach will also gather an estimated cost for site development and demolition of the existing building.

NEW BUSINESS

- A. Six Year Transportation Improvement Plan: A Resolution of the City Council of the City of Soap Lake, Washington, Amending and Updating the Six-Year Transportation Improvement Plan and Directing the Public Works Director (or Designee) to File the Six-Year Transportation Plan and this Resolution with the Secretary of Transportation and the Transportation Improvement Board for the State of Washington. **M/Tweedy, S/Agliano**; to approve the resolution of the City Council of the City of Soap Lake, Washington, amending and updating the six-year transportation improvement plan and directing the Public Works Director (or Designee) to file the six-year transportation plan and this resolution with the Secretary of Transportation and the Transportation Improvement Board for the State of Washington. **Motion carried unanimously.** This resolution is required by RCW 35.77.010. This plan covers 2021-2026 and will be reviewed annually and can be amended at any Council Meeting. This becomes Resolution 2021-949.
- B. Agreement for Smokiam Park Basketball Courts Project – **M/Agliano, S/Bratton**; move to approve the Agreement for the Smokiam Park Basketball courts Project with Gray & Osborne. **Motion carried unanimously.** This is to design and construct a full size basketball court in Smokiam Park.
- C. Garbage Services & Rates – Due to the increased cost of \$1600/mo. passed onto the City from the Grant County Landfill, the City of Soap Lake will be updating Appendix G with a resolution addressing increase of cost for garbage removal. Once new rates are approved, an announcement will be posted on the billing. New rates should go into effect in April. There was much discussion among Mayor and Councilmembers about extra garbage pickup (curb-side) and having dumpsters available this year. With the added cost to the City and residents, Councilmembers were concerned with passing this cost onto residents. During the Comments section of the agenda, it was determined that the priority would be getting rates adjusted and approved at the next Council Meeting. Then, the Policy Committee would work on solutions for extra garbage options which may include looking at other service providers and incorporating recycling options.
- D. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Bratton, S/Still**; to authorize the Mayor, or his designee, to sell the personal property item in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property item. **Motion carried unanimously.** This item will be sold directly to Kalispel Tribal Police Department. This is Resolution number 2021-950.

REPORTS OF CITY OFFICERS

City Administrator Tijerina – Will be working on getting a quote on the modular building option for City Hall and a presentation for City Council.

City Planner Piercy – The City has received new housing plan submittals, even though the weather has been cold and snowy.

City Planner Piercy is reviewing the annexation public hearing comments and working on a presentation addressing any issues. He has also contacted the City Attorney for help in determining the legality of the annexation concerning the Lakeview UGA.

Next Ordinance #1316; Next Resolution #951

COMMENTS

Councilmember Rushton said that property on 6th Ave S. was recently cleared of trees and cleaned up nicely.

Councilmember Sanderson thanked the Mayor for his efforts on getting the City Hall building renovated.

Councilmember Bratton suggested that the Policy Committee discuss future options for garbage removal in the City. All councilmembers agreed.

Councilmembers Still and Rushton want the garbage rates to be reviewed at the next Council Meeting.

ADJOURNMENT

M/Tweedy, S/Bratton; move to adjourn at 6:56 PM. Motion carried unanimously.

Alex Kovach, Mayor

Jody Siebert, Administrative Assistant