

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

March 2, 2022

CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council members present: Mayor Kovach, Agliano, Arnold, Bratton, Bryson, Rushton, Taylor and Woodhouse.

City Staff Members Present: City Administrator Tijerina, Police Chief Cox, Fire Chief Sheppard, City Planner Piercy and Administrative Assistant Siebert.

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – February 16, 2022
 - B. Claim EFTs & Claims #21588-21622 in the amount of \$183,534.61
 - C. Payroll EFTs & Claims #26160-26165 in the amount of \$75,775.51
 - D. Progress Estimate 2, Water and Sewer (Phase III) Improvements City of Soap Lake, Grant County, Wahington G&O #18045
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
- **NEW BUSINESS**
 - A. Public Works Teamster Agreement
 - B. Police Department Overtime
 - C. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
 - D. Interlocal Agreement Between the City of Granger and the City of Soap Lake for Transfer & Exchange of Surplus Police Vehicles
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1326; NEXT RESOLUTION #973**
- **COMMENTS**
- **ADJOURNMENT**

Mayor Kovach asked that new business item (D) be added to the agenda. **M/Arnold, S/Bryson;** to add new business item (D) to the agenda: interlocal agreement between the City of Granger and the City of Soap Lake for transfer and exchange of surplus police vehicles. **Motion carried unanimously.**

CONSENT AGENDA

M/Arnold, S/Bratton; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR'S MESSAGE

Update on the mineral water agreement: no agreement met yet, but getting closer

The 5 Year Priority Plan will need to be reviewed and updated. The last plan was for 2018-2022. Council will hold workshop to discuss goals and input from public and staff will be gathered. First workshop will be scheduled for some time in April.

AWC course available: webinar on March 29th will summarize the legislative bills passed this last term.

Installation of the insulation at City Hall is underway. Construction should be complete in April. Roofing quotes are ready and will be presented at next council meeting.

REPORTS OF STANDING/SPECIAL COMMITTEES

Kayleen Bryson for the Lake Liasian Committee: The committee is planning on presenting to the council in the next month or two.

PUBLIC COMMENT

Bonnie Moore-House, 718 1st Ave SE: there has been construction in the area, but it stopped in the middle of the alley and did not reach through to the last three homes on the street.

OLD BUSINESS

None

NEW BUSINESS

- A. Public Works Teamster Agreement – **M/Bratton, S/Agliano;** to approve the Labor Agreement between the City of Soap Lake and Teamsters Local Union No. 760 representing Public Works Employees, March 1, 2022 through December 31, 2024. **Motion carried unanimously.** Councilmember Bryson asked if this was covered in the budget and Mayor Kovach said yes. Councilmember Taylor asked if this covered all public work's employees and Mayor Kovach answered that the supervisor was not covered under this agreement.
- B. Police Department Overtime – **M/Agliano, S/Arnold;** to approve overtime is allowed for Chief Cox if he is covering shifts outside of his normal work week schedule. **Motion carried unanimously.** Chief explained that this overtime arrangement was approved by the Council a few years ago, but that the state auditor would like the Council to approve this annually. Mayor Kovach explained that since the police department is small, the City can allow the Chief to earn overtime if covering shifts for this reason.
- C. A Resolution Declaring Certain Personal Property Surplus and authorizing the Sale and or Disposal Thereof – Computer Surplus- **M/Arnold, S/Agliano;** to authorize the Mayor or his designee to sell the personal property items in any commercially reasonable manner and to execute necessary documents to

complete the sale and conveyance of the personal property items. **Motion carried unanimously.** The computer surplus will be sold directly to Getac for \$3,108.08 total. Resolution is numbered 2022-974.

A Resolution Declaring Certain Personal Property Surplus and authorizing the Sale and or Disposal Thereof – Vehicle Surplus- **M/Arnold, S/Taylor**; to authorize the Mayor or his designee to sell the personal property items in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property items. **Motion carried unanimously.** One of the vehicles will be traded directly to the City of Granger. Resolution is numbered 2022-973.

- D. Interlocal Agreement Between the City of Granger and City of Soap Lake for Transfer & Exchange of Surplus Police Vehicles – **M/Arnold, S/Agliano**; to approve the interlocal agreement between the City of Granger and the City of Soap Lake for the transfer and exchange of surplus police vehicles. **Motion carried unanimously.**

REPORTS OF CITY OFFICERS

City Administrator Tijerina – Still working on the audit. A meeting with the auditor is scheduled for tomorrow at 10:30 am.

Police Chief Cox – Two officers are attending Basic Collision class hosted by Grant County Sheriff's Office this week.

Municipal Court should be running soon.

Fire Chief Sheppard – they ran 30 calls in February: 16 were in the City, 12 were EMS, 1 fire alarm, 1 fowl odor call, and 2 smoke calls.

They are starting their grant writing process for the year and will be working on an \$80,000.00 grant for wild land fire equipment truck.

Still in the process of getting approved for a transport license. It has been a process for three years now, but is hopeful that the approval will come by summer.

City Planner Piercy – City received 4 building permits and 2 demolition permits in the last week. The RV park is currently reviewing site development and utility installation. There is a proposal for installation of a booster pump and storage tank for fire flow that is under review now.

Public Works -Crews have been clearing sidewalks and streets with street sweeper. The park areas are being cleaned up from winter months damage. The snowflake lights were removed. One employee's shift has been shifted to better allow for construction site oversight. This was done to reduce overtime.

Next Ordinance #1326; Next Resolution #975

COMMENTS

Councilmember Arnold – potholes on 5th Ave have become dangerous. Chief Cox said that Public Works Supervisor Fronsman will be talking to the construction crew that is currently bringing cold patch into the City and see if a truck load can be purchased for filling of potholes around the City.

Councilmember Taylor – asked about making a proclamation in support of the Ukrainian people. **M/Bratton, S/Arnold**; offer a proclamation that the City of Soap Lake stands with the Ukrainian People in their brave struggle against Russia. **Motion carried unanimously.** Mayor Kovach will sign the proclamation and present it at next council meeting.

She would also like some kind of design review of new construction in the City. City Planner Piercy was asked if there is current City Code to address this. He said that it can be included and would provide examples of other cities’ architectural review process.

ADJOURNMENT

M/Arnold, S/Bratton; move to adjourn at 6:25 PM. **Motion carried unanimously.**

Alex Kovach, Mayor

Jody Siebert, Administrative Assistant