

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

June 15, 2022

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bratton, Bryson, Rushton, Taylor and Woodhouse. Councilmember Sanderson sworn into office.

City Staff Members Present: City Administrator Tijerina, Police Chief Cox, City Planner Piercy, and Administrative Assistant Siebert.

OATH OF OFFICE – Kat Sanderson

AGENDA ITEMS

➤ **CONSENT AGENDA**

- A. Regular Council Meeting Minutes – June 1, 2022
- B. Claim EFTs & Claims #21794-21831 in the amount of \$219,391.41
- C. Payroll EFTs & Claims #26204-26207 in the amount of \$75,252.12

➤ **MAYOR'S MESSAGE**

- **PUBLIC HEARING** – Six Year Transportation Improvement Plan (TIP) 2023-2028

➤ **REPORTS OF STANDING/SPECIAL COMMITTEES**

➤ **PUBLIC COMMENT**

➤ **OLD BUSINESS**

- A. Approval of Event Permit for Hydro Races

➤ **NEW BUSINESS**

- A. A Resolution of the City Council of the City of Soap Lake, Washington, Amending and Updating the Six-Year Transportation Improvement Plan and Directing the Public Works Director (or Designee) to File the Six-Year Transportation Plan and this Resolution with the Secretary of Transportation and the Transportation Improvement Board for the State of Washington
- B. Award Construction Contract for the Smokiam Park Basketball Court
- C. An Ordinance of the City of Soap Lake, Washington, Amending Ordinance No. 2014-1181, as Previously Amended, and Providing for Other Matters Properly Relating Thereto
- D. An Ordinance of the City of Soap Lake, Washington, Relating to the Sewer System of the City; Providing for the Issuance of a Taxable Sewer Revenue Bond of the City in the Principal Amount of \$3,880,000., for the Purpose of Providing Funds to Pay Part of the Cost of the Acquisition, Construction and Installation of Improvements to the City's Sewer System; Fixing the Date, Form, Maturity, Interest Rate, Terms and Covenants of the Bond; Providing for the Registration and Authentication of the Bond; Creating, Adopting and Continuing Certain Funds and Accounts; Providing for

the Issuance of Additional Bonds; Approving the Sale and Providing for the Delivery of the Bond to the United States of America, Acting through the United States Department of Agriculture; and Providing for Other Matters Properly Relating Thereto

- E. An Ordinance of the City of Soap Lake, Washington, Adding a New Chapter 10.02 to the Soap Lake Municipal Code Adopting the Model Traffic Ordinance; Containing a Severability Provision; and Setting an Effective Date
- F. Voting on Virtual Meetings
- G. GTA Request Approval for Curb Marking of Bus Stop at the Canna Apartments
- H. Mineral Water Right – Add Amendment for a Metered Connection
- I. Application for City Planner & Building Official Services from Kovach Architects PS Inc.
- J. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof

- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1331; NEXT RESOLUTION #978**
- **COMMENTS**
- **ADJOURNMENT**

M/Rushton, S/Bratton; to excuse Councilmember Arnold from this evening’s meeting. **Motion carried unanimously.**

OATH OF OFFICE – Mayor Agliano swore in Kat Sanderson as Councilmember.

Mayor Agliano asked that Old Business, item (A) Approval of Event Permit for Hydro Races be added to the agenda. No objections.

CONSENT AGENDA

M/Bratton, S/Woodhouse; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR’S MESSAGE

Mayor Agliano attended a wellness program sponsored by AWC. She is interested in bringing more information to Staff.

PUBLIC HEARING – Six Year Transportation Improvement Plan (TIP) 2023-2028

Hearing Open at 5:37 PM

No public comments

Brief overview of proposed changes to the TIP from Michael Woodkey from Gray & Osborne. Updated areas are Fern St, 3rd Ave NE and 5th Ave SE. The TIP is required by law to be filed with the State by July 1st. City Council can amend at any time, but must hold a public hearing and update any changes by resolution.

Hearing Closed at 5:44 PM

REPORTS OF STANDING/SPECIAL COMMITTEES

Mayor Agliano gave an update on current and proposed Gray and Osborne city wide projects:

West Beach is completed

Daisy Street Pedestrian Crossing, Daisy Street Sidewalks and Marina's Dr. to 1st Ave Updates are all in design and will be advertised for bids in November

Phase II of Sewer/Water/Waste Water is in retainage period, meaning that the project is complete and punch card/walk through is being conducted before final sign-off

Phase III Water/Sewer Project will be complete in July

Lift Station/force Main Assessment will be funded by City Sewer Fund and should be completed by the end of this year

Sewer Rate Study is part of the Water Rate Study and will be completed by July

Development review of Purple Sage RV Park will be conducted

And, funding for Senior/Community Center Parking improvements is being looked at

Alex Kovach updated progress of the City Hall Building. Electrical and plumbing are just about finished. Staff are looking forward to occupying building by the end of the month.

Councilmember Bryson gave an update for the Lake Liaison Committee: Councilmember Arnold resigned from his position on the Committee. Councilmember Taylor would like to join the Committee. Mayor Agliano asked for an updated committee membership form.

PUBLIC COMMENT

Burr Beckwith, 33 N Dogwood – encouraged the City Council to keep the virtual option for joining the Council Meetings.

Kayla Isaacson, Coordinator for the Soap Lake Prevention Coalition – the Coalition meets every 4th Tuesday from 5:00 pm to 6:30 pm at the Soap Lake School Library. She encouraged the community to attend.

Max Hayberger (sp?) – submitted written statement, read by Mayor Agliano – Interested in having the City annex his property along 2nd Ave into the City limits. City Planner Piercy made comment on this and informed the Council that he is currently working with this landowner and hopes to bring annexation request information to Council for review soon.

Donna Emery – submitted written statement, read by Mayor Agliano – concerned about 5G network coming into area of Soap Lake and potential to cause negative health effects.

OLD BUSINESS

- A. Approval of Event Permit for Hydro Races- Application was received by the City in February but not processed through City Hall. **M/Rushton, S/Bratton**; to approve the application for the event permit for the Hydro Races. **Motion carried unanimously.**

NEW BUSINESS

- A. A Resolution of the City Council of the City of Soap Lake, Washington, Amending and Updating the Six-Year Transportation Improvement Plan and Directing the Public Works Director (or Designee) to File the Six-Year Transportation Plan and this Resolution with the Secretary of Transportation and the Transportation Improvement Board for the State of Washington – **M/Bratton, S/Rushton**; move to approve the resolution of the City Council of the City of Soap Lake, Washington, amending and updating the Six-Year Transportation Improvement Plan and directing the Public Works Director (or Designee) to file the Six-Year Transportation Plan and this resolution with the Secretary of Transportation and the Transportation Improvement Board for the State of Washington. **Motion carried unanimously.** Resolution is numbered 2022-978.
- B. Award Construction Contract for the Smokiam Park Basketball Court – M/Bratton, S/Sanderson; move to accept ESF as bid winner to construct basketball court. Motion was withdrawn by Councilmember Bratton. **M/Sanderson, S/Bratton**; to award the construction contract for the Smokiam Park Basketball court to ESF Solutions LLC including the alternate bid item 1. **Motion carried unanimously.**
- C. An Ordinance of the City of Soap Lake, Washington, Amending Ordinance No. 2014-1181, as Previously Amended, and Providing for Other Matters Properly Relating Thereto – **M/Rushton, S/Bratton**; to approve the ordinance of the City of Soap Lake, Washington, amending Ordinance No. 2014-1181, as previously amended, and providing for other matters properly relating thereto. **Motion carried unanimously.** Stacie Amasaki from Foster Garvey P.C., explained reasons for the sewer bond needing to be amended. It allows the City to issue the upcoming USDA sewer bond to repay the interim financing of this bond purchased by Banner Bank. Ordinance is numbered 2022-1331
- D. An Ordinance of the City of Soap Lake, Washington, Relating to the Sewer System of the City; Providing for the Issuance of a Taxable Sewer Revenue Bond of the City in the Principal Amount of \$3,880,000., for the Purpose of Providing Funds to Pay Part of the Cost of the Acquisition, Construction and Installation of Improvements to the City’s Sewer System; Fixing the Date, Form, Maturity, Interest Rate, Terms and Covenants of the Bond; Providing for the Registration and Authentication of the Bond; Creating, Adopting and Continuing Certain Funds and Accounts; Providing for the Issuance of Additional Bonds; Approving the Sale and Providing for the Delivery of the Bond to the United States of America, Acting through the United States Department of Agriculture; and Providing for Other Matters Properly Relating Thereto – **M/Bratton, S/Sanderson**; to approve an ordinance of the City of Soap Lake, Washington, relating to the sewer system of the City; providing for the issuance of a taxable sewer revenue bond of the City in the principal amount of \$3,880,000., for the purpose of providing funds to pay part of the cost of the acquisition, construction and installation of improvements to the City’s sewer system; fixing the date, form, maturity, interest rate, terms and covenants of the bond; providing for the registration and authentication of the bond; creating, adopting and continuing certain funds and accounts; providing for the issuance of additional bonds; approving the sale and providing for the delivery of the bond to

- the United States of America, acting through the United States Department of Agriculture; and providing for other matters properly relating thereto. **Motion carried unanimously.** This allows the City to repay the note and provide long term financing for the acquisition, construction and installation of improvements to the City's sewer system. This ordinance is numbered 2022-1332
- E. An Ordinance of the City of Soap Lake, Washington, Adding a New Chapter 10.02 to the Soap Lake Municipal Code Adopting the Model Traffic Ordinance; Containing a Severability Provision; and Setting an Effective Date – **M/Bratton, S/Bryson**; to approve an ordinance of the city of Soap Lake, Washington, adding a New Chapter 10.02 to the Soap Lake Municipal Code adopting the Model Traffic Ordinance; containing a severability provision; and setting an effective date. **Motion carried unanimously.** Chief Cox explained that this covers many violations covered under Washington WAC and allows the City to cite under the Municipal Code, keeping fine monies collected at the City level. Ordinance is numbered 2022-1333
 - F. Voting on Virtual Meetings – after some discussion, item was tabled by Mayor Agliano to be brought back at July meeting
 - G. GTA Request Approval for Curb Marking of Bus Stop at the Canna Apartments – **M/Bratton, S/Taylor**; to have Mayor approach GTA with approval for their request to mark curb at the bus stop at Canna Apartments. **Motion carried unanimously.** Mayor conveyed ongoing problem with parked vehicles in the area being in the way of the bus stop and disrupting ADA clients access to the bus stop.
 - H. Mineral Water Right – Add Amendment for a Metered Connection- **M/Rushton, S/Bratton**; to allow City Attorney to add amendment to the Mineral Water Right Agreement between the City and Soap Lake Spa & Resort to include a metered connection and bring back for Council review and acceptance. **Motion carried unanimously.**
 - I. Application for City Planner & Building Official Services from Kovach Architects PS Inc. – **M/Sanderson, S/Bratton**; to approve Kovach Architects PS Inc., specifically Alex Kovach, as contracted City Planner & Building Official. **Motion carried unanimously.** Alex Kovach presented his qualifications for this position. Other discussion between Council and current City Planner Piercy was had about the role of Council in City planning.
 - J. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Rushton, S/Bratton**; to approve a resolution declaring certain personal property surplus and authorizing the sale and or disposal thereof. **Motion carried unanimously.** This provides for the surplus of K-9 Billy directly to Pro K9 Inc. for the total amount of \$1.00. Chief Cox explained his effort to have K-9 Billy picked up by another law enforcement agency, but there was no interest from anyone at this time. Since K-9 Billy is a specialty dog, he was reunited with his original trainer and will be available to another agency in the future. Resolution is numbered 2022-979

REPORTS OF CITY OFFICERS

City Administrator Tijerina – City Administrator Tijerina informed everyone at the meeting of his resignation effective June 24th. He has taken a position with a company in Wenatchee. He thanked both current and past staff for his three years with the City and will help with the transition before he leaves.

City Planner Piercy – Planner Piercy’s last day with the City will be June 30th, he is retiring. He will help with the transition to the new City Planner. He thanked all those who he worked with over the years. He believes that Soap Lake is a unique town and has much to offer current and future residents. He encouraged the Council to work together on tough decisions.

Volunteer Code Enforcement Officer Ross – Will bring stats on calls/complaints to next meeting. Encouraged public to call the non-emergency number (1-509-762-1160) to report dogs at large/ dogs barking or vehicle’s blocking alleyways at time of occurrence so the on-duty officer can respond. Municipal Court is up and running and Officers can issue citations for violations.

Police Chief Cox – Has met with the new Soap Lake School Superintendent, Kim Kasey. She is interested in updating school safety and will be recommending current national school safety standards of one access/one entry to the Soap Lake Schools. This is also recommended by Chief Cox.

The toddler bucket swings have been received and will be installed soon.

SLPD will be participating in Highway Safety Commission patrols on I-90 during the weekend of Hoopfest in Spokane.

He asked Council to allow him to pick two entry-level applicants from the Public Safety Testing.

Next Ordinance #1334; Next Resolution #980

COMMENTS

Councilmember Bryson wanted an update on the park bathrooms. The bathrooms are cleaned and ready to be opened tomorrow. SL Officers will close and lock each evening. Mayor Agliano will be looking at costs over the years to replace toilets and funding for vandalism-proof replacements.

Mayor Agliano said that there will be extra porta potties around town for the Hydro Races and Suds and Sun.

Councilmember Sanderson encouraged everyone to purchase Hydro Races’ shirts. The RISE Academy students are selling them to raise money for their school projects.

A reminder that there will be no fireworks allowed in the park on Saturday or Sunday, as the Suds & Sun Events will be taking place. A Fireworks show over the Lake will be on Sunday night. Council discussed date/time for a retreat. A retreat to follow-up with the City’s 5-year Priorities & Goals Plan will be held on Wednesday, July 13th at 5:30 pm, location to be determined.

ADJOURNMENT

M/Rushton, S/Sanderson; move to adjourn at 7:30 PM. **Motion carried unanimously.**

Michelle Agliano, Mayor

Jody Siebert, Administrative Assistant