

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

July 6, 2022

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Arnold, Bratton, Bryson, Rushton, Sanderson, Taylor and Woodhouse.

City Staff Members Present: Police Chief Cox, City Planner Kovach, and Administrative Assistant Siebert.

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – June 15, 2022
 - B. Claim EFTs & Claims #21832-21865 in the amount of \$760,962.95
 - C. Payroll EFTs & Claims #26208-26212 in the amount of \$31,135.62
 - D. Progress Estimate 6, Water and Sewer (Phase III) Improvements City of Soap Lake, Grant County, Washington G&O #18045
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
 - A. Soap Lake Parks and Rec Presentation
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Voting on Virtual Meetings
 - B. Addendum to Mineral Right Agreement
- **NEW BUSINESS**
 - A. Gray & Osborne Project Summary
 - B. Concession Stand Rental
 - C. City Hall Phase 1 Site Visit
 - D. Trash in the Parks
 - E. A Resolution of the City Council of the City of Soap Lake, Authorizing Investment of Soap Lake Monies in the Local Government Investment Pool
 - F. Change Authorized Signers on all Banner Bank Accounts
 - G. On-Call/Task Order Agreement between Financial Consulting Solutions Group, Inc. and City of Soap Lake, WA
 - H. Springbrook Express Accounting Advisory Services
 - I. Consultant Services Agreement between the City of Soap Lake and Kovach Architects PS Inc
 - J. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
 - K. City of Soap Lake Job Description – City Administrator

- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1334; NEXT RESOLUTION #980**
- **COMMENTS**
- **ADJOURNMENT**

CONSENT AGENDA

M/Bratton, S/Sanderson; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR’S MESSAGE

Mayor Agliano congratulated Soap Lake Chamber of Commerce, Ephrata Parade Organizers, Soap Lake Police Department and Soap Lake Business Coalition for the successful Suds n Sun Event over the 4th of July weekend. It is her hope that this event can continue yearly and the community can come together to make this an annual event. She reminded everyone that this was the last year for fireworks within the City. Going forward, only a fireworks show over the lake will be allowed.

A Council Retreat will be held next Wednesday, July 13th at the Community Center at 5:30 PM to discuss the 5 Year Vision Plan for the City.

A review of the City’s policy on public comment was made and the Mayor cited section 7.1: *Manner of Addressing the Council. Each person addressing the Council shall step to the podium, give his/her name and address and subject matter of comments in an audible tone of voice for the record and, unless further time is granted by the Chair, shall limit their address to three minutes. All comments shall be made to the entire Council and not to any single member nor to staff. Any questions for Council Members or staff shall be presented through the Presiding Officer. The Council will determine the disposition of any issues raised (e.g., placed on the present agenda, workshop, other agendas, refer to staff, or do not consider).*

REPORTS OF STANDING/SPECIAL COMMITTEES

- A. Soap Lake Parks and Rec Presentation – Mona Kaiser gave slide presentation and summarized needed projects, upgrades, replacements and maintenance issues for the City Parks.

PUBLIC COMMENT

Robin Welbourne, 726 Main Ave E #19 – shared her complaint of neighbor’s property not being cleaned up for the last three years. Council referred issue to code enforcement.

Burr Beckwith, 33 N Dogwood – would like the Council to approve the addendum to the water rights agreement to include metered line.

Eileen Beckwith, 33 N Dogwood – is glad to see the needed improvements for the Parks being addressed.

Susan Carson, 114 N Gladiola – The fireworks show was cut short due to the weather. High wind gusts made the continuation of the show to be unsafe. She thanked the Soap Lake Business Coalition for their donation for the fireworks show and stated that no City funds were used for the show. She will be bringing back the Run to the Desert Event at the end of August.

Dani Taylor, 11 N Fir – Noticed that there were homeless people hanging out in the area of the parks and on West Beach. Council referred to Soap Lake Police Department.

A written letter from Darlene Friese was read by Mayor Agliano. She stated a complaint of roads, weeds, trash, abandoned vehicles and high sewer/water rates. Council referred to code enforcement but no address was given. Final decision was no action to be taken.

OLD BUSINESS

- A. Voting on Virtual Meetings – the Mayor attended MRSC training for Legislative Update on 2022 Public Records Bills and Bonus OPMA Bill on June 16th. After discussion with Council, this agenda item will be stricken and Council will follow the OPMA rules set forth by the state.
- B. Addendum to Mineral Right Agreement – Discussion between Councilmembers over the adding of a meter to allow for the measurement of the Lake water that is drawn out by the Resort was had. A statement from the City Attorney was also discussed and considered. **M/Bratton, S/Sanderson**; to not move forward with adding an addendum to the Mineral Water Rights Agreement. Councilmembers Bratton, Rushton and Sanderson voted “Aye”. Councilmembers Arnold, Woodhouse and Taylor voted “Nay”. Councilmember Bryson abstained from voting. Mayor Agliano broke the tie with a vote of “Aye”. **Motion passed**. Councilmember Arnold will share information on metering with other Councilmembers. A committee may form in the future to discuss metering options.

NEW BUSINESS

- A. Gray & Osborne Project Summary – Mayor reviewed the summary that was provided on all current and near future Gray & Osborne City Projects.
- B. Concession Stand Rental – Susan Carson presented a proposal for a lease agreement between herself and the City for use of the Concession Stand. M/Arnold, S/Bratton; to work out an agreement between Susan Carson and the City for lease of the concession stand. Councilmember Arnold rescinded his motion. **M/Sanderson, S/Bryson**; to approve the proposal from Susan Carson to fix and open concession stand and have the City Attorney propose a lease agreement between the two parties. **Motion carried unanimously**.
- C. City Hall Phase 1 Site Visit- City Planner Kovach gave a brief update on City Hall. The water is working in the building. The contractor is still waiting on the electrical panel installation.
- D. Trash in the Parks – There were many volunteers that help with cleaning up garbage in the parks over the holiday weekend. The Mayor believes that there are not enough garbage cans in the parks. She has been advised by Public Works that they are picking up the garbage in the morning and at night. Council discussed different options for better control of the garbage in the park areas. The Mayor will be discussing options with the Public Works Director and coming back to Council.
- E. A Resolution of the City Council of the City of Soap Lake, Authorizing Investment of Soap Lake Monies in the Local Government Investment Pool – **M/Rushton, S/Bratton**; to approve a resolution of the City Council of the City of Soap Lake,

- authorizing investment of Soap Lake monies in the Local Government Investment Pool. **Motion carried unanimously.** This resolution is numbered 2022-980.
- F. Change Authorized Signers on all Banner Bank Accounts – **M/Arnold, S/Bratton**; move to approve removing Nic Tijerina from Banner Bank accounts ending in 0246, 4221, 4950 and adding Ruth Wade as a signer to Banner Bank accounts ending in 0246, 4221, 4950. **Motion carried unanimously.**
 - G. On Call/Task Order Agreement between Financial Consulting Solutions Group, Inc. and City of Soap Lake, WA – **M/Arnold, S/Bratton**; to approve the On Call/Task Order Agreement between Financial Consulting Solutions Group, Inc. and City of Soap Lake, WA. **Motion carried unanimously.**
 - H. Springbrook Express Accounting Advisory Services – **M/Sanderson, S/Bratton**; to approve the Springbrook Express Accounting Advisory Services agreement between Springbrook Express and the City of Soap Lake. **Motion carried unanimously.** This is the BIAS system for billing.
 - I. Consultant Services Agreement between the City of Soap Lake and Kovach Architects PS Inc – **M/Sanderson, S/Bryson**; to approve the Consultant Services Agreement between the City of Soap Lake and Kovach Architects PS Inc. **Motion carried unanimously.**
 - J. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Sanderson, S/Arnold**; to authorize the Mayor, or her designee, to sell the personal property item in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property item. **Motion carried unanimously.** This 2018 Chevrolet Tahoe will be sold directly to Colville Tribal Police Department for \$40,000.00. This resolution is numbered 2022-981.
 - K. City of Soap Lake Job Description – City Administrator – **M/Arnold, S/Rushton**; to approve the City of Soap Lake Job Description for City Administrator as presented. **Motion carried unanimously.** The job will now be posted.

REPORTS OF CITY OFFICERS

Volunteer Code Enforcement Officer Ross – gave brief update on Code Enforcement stats: 10 active cases and 7 closed this past month.

City Planner Kovach – Is working with Darryl Piercy on transferring of some records and projects. Piercy was able to approve the permit for the 40 unit hotel before he retired.

Police Chief Cox – Reviewed the Suds n Sun event. Will start planning for next year soon and hopes to have events back from this year. Councilmembers thanked him for his help with the event.

He will be reviewing applicants and holding interviews soon. Reserve Officer Rowland will start full-time with the department and attending the academy within the next 6 months.

Next Ordinance #1334; Next Resolution #982

COMMENTS

Councilmember Sanderson would like the RV parking at West Beach put on the next agenda. Councilmember Taylor announced that NPR Broadcasting will be recording “Story Corps” in town at the end of July. There is information posted on Soap Lake for Locals. Councilmember Arnold announced his resignation from City Council. Other Councilmembers and meeting attendees thanked him for his service on the Council.

ADJOURNMENT

M/Sanderson, S/Bratton; move to adjourn at 7:54 PM. Motion carried unanimously.

Michelle Agliano, Mayor

Jody Siebert, Administrative Assistant