

## MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

August 18, 2021

### CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:30 pm.

### ROLL CALL

Council members present: Mayor Kovach, Agliano, Arnold, Bratton, Sanderson, Rushton and Still.

City Staff Members Present: Police Chief Cox, City Administrator Tijerina and Administrative Assistant Siebert.

### AGENDA ITEMS

- **CONSENT AGENDA**
  - A. Regular Council Meeting Minutes – August 4, 2021
  - B. Budget Retreat Minutes – August 9, 2021
  - C. Claim EFTs & Claims #21149-21173 in the amount of \$49,649.40
  - D. Payroll EFTs & Claims #26109-26111 in the amount of \$59,151.85
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
- **NEW BUSINESS**
  - A. Award of City Hall Remodel
  - B. ARPA Funds for Employee COVID Hazard Premium Payment
  - C. Water Extension Purple Sage RV Developer Agreement
  - D. Special Event Policies and Procedures
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1319; NEXT RESOLUTION #964**
- **COMMENTS**
- **ADJOURNMENT**

### CONSENT AGENDA

M/Arnold, S/Agliano; to accept the consent agenda as presented. **Motion carried unanimously.**

### MAYOR'S MESSAGE

He reached out to Karen Woodhouse about the open City Council Position #3. She would be interested in fulfilling the open position. She will come to the first meeting in September to introduce herself to the Council. At this time, the Council could choose to appoint her to fulfill the term vacated by Dave Tweedy.

## REPORTS OF STANDING/SPECIAL COMMITTEES

Megan Gould gave an update for the Policy Committee: waiting to hear back from the City Attorney on review of ordinances for goats for weed control and panhandling in the City. Also, the committee reviewed the template policy from the City's insurer for employee driving record, automatic disqualifiers for employment.

## PUBLIC COMMENT

Susan Carson, 114 Gladiola St N: Still looking for a couple of volunteers to help with the Run to the Desert event. She will also be coordinating the Winterfest event this year and has already started planning next year's 4<sup>th</sup> of July event. If anyone is interested in helping out and/or sharing ideas, please contact her.

Marcia Neihart, 419 Main Ave W: driving around town, she noticed that many side roads are in disrepair and some are not even paved. Would like to see this improved.

## OLD BUSINESS

N/A

## NEW BUSINESS

- A. Award of City Hall Remodel - **M/Arnold, S/Sanderson**; to award the Phase I city Hall Remodel contract, base bid only , to Stan's Construction and Son LLC of Moses Lake, WA. Councilmember Bratton voted Nay. **Motion passed.** The bid is in the amount of \$329,959.15. Phase I focuses on the interior of the building and includes office space for City staff, conference room, bathrooms, new electric throughout the building, insulation, drywall, and HVAC systems. A new roof is needed, and the cost estimate is higher than expected. Councilmember Arnold would like to see a final roof bid in place before the interior gets too far along. Construction should start within the next 90 days.
- B. ARPA Funds for Employee COVID Hazard Premium Payment – upon the review of the City Attorney, this item needs to be presented to Council as a resolution. **M/Agliano, S/Bratton**; to use Recovery Funds as authorized to provide premium pay for qualified employees performing essential services during the pandemic in an amount not to exceed \$2,500 per employee. **Motion carried unanimously.**
- C. Water Extension Purple Sage RV Developer Agreement – **M/Rushton, S/Bratton**; to have a public hearing at the first council meeting in September to allow for the review of the developer agreement. **Motion carried unanimously.** The water line needs to be extended to this property and the developer is hoping that it can be included into the Phase III water and sewer development that will start soon in this area.
- D. Special Event Policies and Procedures – **M/Arnold, S/Agliano**; to approve the City Administrator to review the fee schedule for special event permits and bring back an updated list to Council for approval. **Motion carried unanimously.** The Mayor explained that costs such as port-a-potty rental and extra trash bins are often

picked up by the City. Reevaluating the fee schedule would allow the City to charge appropriately to cover these costs by the event planner.

### REPORTS OF CITY OFFICERS

**City Administrator Tijerina** – The state audit scheduled for the first part of this month was rescheduled and will start on August 26<sup>th</sup>.

**Chief Cox** – The interlocal agreement between the City and District Court is with the City Attorney for review. Upon acceptance, municipal court can resume.

He has asked for a quote from AXON for body camera/dash camera system. The current provider, WatchGuard, has been purchased by Motorola and will not be upgrading the system or providing any support.

Councilmember Bratton asked about the use of K-9 Billy. Chief explained that he is certified for narcotics use and has helped with federal warrants. Sometime in September, he will resume patrol side of training.

Volunteer Code Enforcement Officer Ross gave an update to Council: he has 36 open cases. He has written some warning notices and is keeping files updated so that once municipal court comes back, tickets can be issued and cases can be forwarded. A draft letter was sent to the City Attorney to review abatement process for the house on Juniper St.

### Next Ordinance #1319; Next Resolution #964

### COMMENTS

Councilmember Agliano wanted to know how the vaccine mandate will affect local government. Currently, only affecting at state level.

Councilmember Sanderson asked if construction was starting at Ash and Division. Mayor said that the contract was approved, but no start date was set yet. Chief Cox asked if West Beach would be closed. The Mayor explained that the access point to the beach may vary as construction is done, allowing access to the beach.

Mayor Kovach reminded everyone about the upcoming Paddle Event this weekend.

**M/Still, S/Bratton;** to allow the Policy Committee to review the payment options acceptable at City Hall for payments and bring back recommendations to the Council. **Motion passed unanimously.**

### ADJOURNMENT

**M/Bratton, S/Agliano;** move to adjourn at 6:41 PM. **Motion carried unanimously.**

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Alex Kovach, Mayor

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Jody Siebert, Administrative Assistant