

## MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

September 15, 2021

### CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:39 pm.

### ROLL CALL

Council members present: Mayor Kovach, Agliano, Arnold, Bratton, Sanderson, Still and Woodhouse.

City Staff Members Present: Police Chief Cox, City Planner Piercy, and Administrative Assistant Siebert.

### AGENDA ITEMS

- **CONSENT AGENDA**
  - A. Regular Council Meeting Minutes – September 1, 2021
  - B. Claim EFTs & Claims #21204-21234 in the amount of \$109,120.17
  - C. Payroll EFTs & Claims #26120-26122 in the amount of \$63,840.35
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
- **NEW BUSINESS**
  - A. Supplemental Agreement for Construction Engineering for West Beach Park Access Improvements Project
  - B. Consultant Supplemental Agreement for Construction Engineering for 2020 Complete Streets Sidewalk Project
  - C. A Resolution of the City Council of the City of Soap Lake, Washington, Authorizing COVID-19 Premium Pay for Certain Eligible City Employees; and Establishing an Effective Date
  - D. OIC Agreement: Utility Assistance Program
  - E. Use of ARPA Funds for Professional Services
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1319; NEXT RESOLUTION #964**
- **COMMENTS**
- **ADJOURNMENT**

M/Sanderson, S/Bratton; to excuse Councilmember Rushton from this evening's meeting. Motion carried unanimously.

**CONSENT AGENDA**

M/Agliano, S/Bratton; to accept the consent agenda as presented. **Motion carried unanimously.**

**MAYOR’S MESSAGE**

Last weekend’s Hydro Races Event seems to have gone very well. Mayor will do follow-up with Tourism Committee.

Construction around West Beach is continuing. Some of the sidewalk and street areas have been removed to allow storm drains to be installed.

Tomorrow a pre-construction meeting for the City Hall will take place. Items to be discussed include a preliminary schedule, negotiating a contract for roof replacement and allowing for contingency plan.

The Soap Lake Volunteer Facebook page is up and running. Residents can check availability for volunteer opportunities.

**REPORTS OF STANDING/SPECIAL COMMITTEES**

From Councilmember Still: The bronze plaque for Marina Romary is almost complete and a proclamation date will be sometime in October.

Councilmember Sanderson gave a review of the Hydro Races: She was glad for the big turnout. Area businesses were busy. A portable dock was used during the event to compensate for low water level of the lake. Students from the RISE Academy designed and sold T-shirts for a fundraiser during the event, and they also helped at the ticket gate. City workers from Public Works were very helpful and the PD’s presence was appreciated. And, lastly, a thank you to Akins, as they allowed their parking lot to be used as an area for event registration.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

A. Supplemental Agreement for Construction Engineering for West Beach Park Access Improvements Project – **M/Agliano, S/Sanderson**; move to approve the Consultant Supplemental Agreement for Construction Engineering Services for the West Beach Park Access Improvements with Gray & Osborne. **Motion carried unanimously.** This is a part of the original grant and no additional monies from the City are needed at this time. Councilmembers Sanderson and Bratton asked questions about the storm drains being installed. Mike Meskimen explained that the pipes allow most of the storm water that is collected in the areas along the roads to seep into the ground before reaching the lake. And, the pipes are not interconnected, so they can be added in this area now and added to other areas in the City during future upgrades. Councilmember Sanderson then asked about signage being installed now, but Mr. Meskimen said it would

be okay to install at a later date. She asked that this item be added to the next agenda.

- B. Consultant Supplemental Agreement for Construction Engineering for 2020 Complete Streets Sidewalk Project – **M/Still, S/Agliano**; move to approve the Consultant supplemental Agreement for construction engineering services for the 2020 Complete Streets Sidewalk Improvements. **Motion carried unanimously.**
- C. A Resolution of the City Council of the City of Soap Lake, Washington, Authorizing COVID-19 Premium Pay for Certain Eligible City Employees; and Establishing an Effective Date – **M/Arnold, S/Bratton**; to authorize COVID-19 premium pay for certain eligible City employees and establish an effective date. **Motion carried unanimously.** This resolution is numbered 2021-964.
- D. OIC Agreement: Utility Assistance Program – **M/Arnold, S/Agliano**; to approve the agreement between OIC of Washington and the City of Soap Lake. **Motion carried unanimously.** The moratorium for utility bill payments expires on September 30<sup>th</sup> and this will allow residents to apply for funds to help with utility bill payments.
- E. Use of ARPA Funds for Professional Services – **M/Still, S/Sanderson**; motion to approve the use of City ARPA funds of \$4,290. 00 for additional professional services to aid in the completion of the 2020 State Audit and the 2022 Annual Budget. **Motion carried unanimously.**

### **REPORTS OF CITY OFFICERS**

**Chief Cox** – tomorrow is the memorial service for Grant County Deputy John Melvin. All Soap Lake Police Department members will be participating in the service by providing coverage for Deputies to attend the service, riding in the procession or as additional security for the event.

**City Planner Piercy** – the City received the permit for the rebuilding of the church that burned down. It is currently being reviewed and should be approved by the end of the week. There is a small uptick in building activity as lumber prices continue to become stable.

Councilmember Bratton asked about progress on the Purple Sage RV Park. Planner Piercy said that a company had been hired to start groundwork and plans should start moving forward soon.

### **Next Ordinance #1319; Next Resolution #965**

### **COMMENTS**

Councilmember Arnold would like to see the weeds along Division Street cleaned up and would like Public Works to be getting storm drains cleared/cleaned for the fall/winter weather. He also would like to see if funds are left in the budget for any cold packing of potholes on side streets.

Councilmember Agliano wants Public Works to give report once a month. She also asked about upkeep of the library. Mayor Kovach said this could be discussed during budget meeting.

Councilmember Still asked about when a budget meeting could take place. Mayor Kovach explained that City Administrator Tijerina has sent out requests to all Department Heads and they should be getting a rough budget number back to him soon. Then, a meeting can be scheduled.

**ADJOURNMENT**

**M/Still, S/Agliano;** move to adjourn at 6:17 PM. **Motion carried unanimously.**

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Alex Kovach, Mayor

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Jody Siebert, Administrative Assistant