

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

October 20, 2021

CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council members present: Mayor Kovach, Agliano, Arnold, Bratton, Rushton, Sanderson, Still and Woodhouse.

City Staff Members Present: City Administrator Tijerina, Police Chief Cox, City Attorney Norton, City Planner Piercy and Administrative Assistant Siebert.

AGENDA ITEMS

➤ **CONSENT AGENDA**

- A. Regular Council Meeting Minutes – October 6, 2021
- B. Claim EFTs & Claims #21279-21316 in the amount of \$139,652.43
- C. Payroll EFTs & Claims #26128-26129 in the amount of \$61,281.15

➤ **MAYOR'S MESSAGE**

➤ **REPORTS OF STANDING/SPECIAL COMMITTEES**

➤ **PUBLIC COMMENT**

➤ **OLD BUSINESS**

- A. An Ordinance of the City of Soap Lake, Washington, Amending a New Chapter 6.08 to the Soap Lake Municipal Code to Allow for the Temporary Keeping and Use of Goats and Sheep to Maintain Vegetation; Containing a Severability Provision; and Setting an Effective Date
- B. Boom Lift Rental

➤ **NEW BUSINESS**

- A. .2% Transportation Benefit District Sales Tax Committee Selection
- B. Special Event Permit – Winterfest
- C. Tourism on Daisy Street
- D. Shared Mineral Water Rights Agreement
- E. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
- F. Code Enforcement Proposals

➤ **REPORT OF CITY OFFICERS**

➤ **NEXT ORDINANCE #1319; NEXT RESOLUTION #965**

➤ **COMMENTS**

➤ **ADJOURNMENT**

CONSENT AGENDA

M/Arnold, S/Agliano; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR'S MESSAGE

Donation of the parcel of land in the southeast part of town was finalized and documents were sent to the county for recording.

At the previous meeting, there was discussion about installing flashing stop signs around school walking paths. The Mayor discussed options with Gray & Osborne and was advised about two different grant options. Washington Traffic Safety Commission offers grants for school zone areas every two years and would be available to apply for in spring of 2023. Safe Route to School grants are available in 2022.

A quick reminder about this year's elections, voting is open until November 2nd. Newly elected councilmembers will be encouraged to participate in a webinar by AWC on December 4th.

This Saturday will be the Proclamation Day for Marina Romary in addition to the City-wide Sidewalk Sale.

REPORTS OF STANDING/SPECIAL COMMITTEES

None

PUBLIC COMMENT

Susan Carson, 114 Gladiola: thanked Councilmember Woodhouse for her involvement in getting the flashing stop light on Division fixed.

OLD BUSINESS

- A. An Ordinance of the City of Soap Lake, Washington, Amending a New Chapter 6.08 to the Soap Lake Municipal Code to Allow for the Temporary Keeping and Use of Goats and Sheep to Maintain Vegetation; Containing a Severability Provision; and Setting an Effective Date – **M/Arnold, S/Bratton;** move to approve an ordinance of the City of Soap Lake, Washington, amending a new chapter 6.09 to the Soap Lake Municipal Code to allow for the temporary keeping and use of goats and sheep to maintain vegetation; containing a severability provision; and setting an effective date. **Motion carried unanimously.**
- B. Boom Lift Rental – Public Works was able to use the bucket truck to fix the flashing light at Division and 2nd Ave. The bucket truck will also be used soon to install the banners and snowflakes along Main Ave. Chief Cox was able to acquire a boom lift for the City through surplus for only the cost of shipping.

NEW BUSINESS

- A. .2% Transportation Benefit District Sales Tax Committee Selection – **M/Agliano, S/Arnold;** move to form a committee to help communicate the need for this tax and educate residence about the tax. Motion carried unanimously. The

committee will consist of Councilmembers Still and Sanderson and residents Kayleen Bryson and Megan Gould.

- B. Special Event Permit – Winterfest – **M/Rushton, S/Sanderson**; move to approve the special event permit for Winterfest. Councilmembers Woodhouse and Arnold voted nay. **Motion passed.** The event will be held on December 4th with the focus on getting tourist into local businesses and a gathering at the gazebo area at Canna and Main.
- C. Tourism on Daisy Street – Discussion between local business owner and resident Cindi Rang and Councilmembers about the difficulties with parking of semi-trucks along Daisy Street and local businesses. Chief Cox would like some areas of Daisy Street curb to be painted yellow to allow for the required intersection setbacks and then have signs for “2hr parking between 6am-8pm” and “Heavy vehicle parking restricted per SLMC 10.10.50” signs installed in appropriate areas along Daisy Street. This solution seemed agreeable to Ms. Rang and Councilmembers. Also, an Ad Hoc Committee will be formed to discuss and find a solution for semi-truck parking within the City. **M/Still, S/Bratton**; to form an Ad Hoc Committee to explore a solution for semi-truck parking within the City. **Motion carried unanimously.** The committee will start with Councilmember Agliano and Cindi Rang. A semi-truck driver will also be included.
- D. Shared Mineral Water Rights Agreement – **M/Agliano, S/Sanderson**; to allow the City to solicit bids from contractors through a limited public works process for an estimate to get the mineral water pump working. **Motion passed unanimously.** Once bids are received, a special council meeting will be scheduled to accept a bid and move forward with repairs. At this time, an agreement will be accepted between the City and SLR as to payment for such repairs. Other discussion about future use of mineral water by the hotel and the process of providing this through a long-term lease was had and it was agreed that the drafting of a lease will continue and be brought back to the Council for review and include a water rights agreement, engineering of proposed infrastructure and indemnifications.
- E. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Arnold, S/Bratton**; move to authorize the Mayor or his designee to sell personal property items in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property items. **Motion carried unanimously.** This item will be sold directly to the City of Clara City Police Department.
- F. Code Enforcement Proposals – **M/Agliano, S/Arnold**; to send the proposed changes to the Soap Lake Municipal Code to City Attorney Norton for review and updating. **Motion carried unanimously.** **M/Agliano, S/Bratton**; to amend motion to include having the City Attorney also review issuance of non-compliance certificate for abatement process. **Motion carried unanimously.**

REPORTS OF CITY OFFICERS

City Administrator Tijerina – nothing to report

City Planner Piercy – The rebuilding of the church has started.

A plan permit for the property adjacent to the City well should be submitted soon. The property will probably have a duplex on the corner which will allow for all required setbacks by the City.

Chief Cox – The annual Trunk-or-Treat will be held at the Akins parking lot on October 31st from 4:30 – 7:00. WSP, AMR, Fire Dist. &, SLPD and Soap Lake High School Cheerleaders will be handing out candy.

SLPD has added Tow Pros to the towing rotation.

Planning has begun for next years 4th of July celebration. Chief is meeting with Susan Carson to discuss options which currently include food vendors, fireworks, parade and soap box derby.

Officers will be attending Instructor Training and Field Training Officer trainings in the next few weeks.

Next Ordinance #1320; Next Resolution #966

COMMENTS

Councilmember Sanderson suggested signage at the new entrance to West Beach. The road is quite narrow and RV's will not be able to turn around. Signage could include "passenger vehicles only" or "road narrows, no turn around".

Councilmember Bratton would like to see the pot holes on 5th filled in. Mayor said that the City currently has no monies in the road maintenance fund for this to be done and gravel can not be used to fill in the holes because it creates a road hazard.

Councilmember Arnold would like the City to post a snow removal schedule. Mayor did post this last year.

Councilmember Sanderson asked that residents with empty lots could allow snow to be placed on their lot during times of heavy snow removal.

Councilmember Still showed the volunteer ID stickers for City volunteers to wear during events.

ADJOURNMENT

M/Arnold, S/Agliano; move to adjourn at 7:43 PM. Motion carried unanimously.

Alex Kovach, Mayor

Jody Siebert, Administrative Assistant