

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

November 3, 2021

CALL TO ORDER

Mayor Kovach called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council members present: Mayor Kovach, Agliano, Arnold, Bratton, Rushton, Still and Woodhouse.

City Staff Members Present: City Administrator Tijerina, Police Chief Cox, City Planner Piercy, Fire Chief Sheppard and Administrative Assistant Siebert.

AGENDA ITEMS

➤ **CONSENT AGENDA**

- A. Regular Council Meeting Minutes – October 20, 2021
- B. Claim EFTs & Claims #21317-21347 in the amount of \$170,281.39
- C. Payroll EFTs & Claims #26130-26134 in the amount of \$58,735.77
- D. Progress Estimate 2, West Beach Park Access Improvements, City of Soap Lake, Grant County, Washington, G&O #20815.00 & #21816.00
- E. Progress Estimate 11, Project Acceptance, and Release of Retainage, Water and Sewer (Phase II) Improvements City of Soap Lake, Grant County, Washington G&O #18045.00

➤ **PUBLIC HEARING – Preliminary Budget**

➤ **MAYOR'S MESSAGE**

➤ **REPORTS OF STANDING/SPECIAL COMMITTEES**

➤ **PUBLIC COMMENT**

➤ **OLD BUSINESS**

➤ **NEW BUSINESS**

- A. Project Acceptance for the Water and Sewer (Phase II) Improvements Project

➤ **REPORT OF CITY OFFICERS**

➤ **NEXT ORDINANCE #1320; NEXT RESOLUTION #966**

➤ **COMMENTS**

➤ **ADJOURNMENT**

M/Still, S/Bratton; motion to excuse Councilmember Sanderson from this evening's meeting. Motion carried unanimously.

CONSENT AGENDA

M/Arnold, S/Agliano; to accept the consent agenda as presented. Motion carried unanimously.

PUBLIC HEARING – Preliminary Budget

Start 5:33 pm

Mayor Kovach and City Administrator Tijerina gave brief summary of expected expenditures and revenues that will be the focused on during the budget planning meetings.

No public comments in person or received in writing prior to start of hearing.

Closed 5:38 pm

MAYOR'S MESSAGE

Mayor received an estimate for fixing the pot holes on some side streets. For a one block area that is 40 feet wide could cost \$1800-\$2500 for base seal, \$8000-\$12,000 for chip seal and \$80,000-\$100,000 for filling and paving. With this high cost in mind, Gray & Osborne recommended LID (local improvement district) funds for these repairs. After the first of the year, they will give a presentation on available funding options.

A quote of \$25,000 was received for the cost of painting the curbs on Daisy Street and installing the limited parking signs. The Public Works Director is working with WDOT for a more cost-effective solution.

West Beach entrance is nearly complete, working through the punch list for any remaining items to finish.

REPORTS OF STANDING/SPECIAL COMMITTEES

Councilmember Still said that the first meeting for the .2% proposed tax will be on Monday, Nov. 8th at 3:00 pm.

She also mentioned that the Marina Romary Memorial is completed now.

PUBLIC COMMENT

Leslie Taylor, 14 Evergreen: She is a volunteer with the Columbia Basin Foundation and McKay's Nursing Home. The Foundation gave a donation to McKay's which purchased a new sign and upgraded old laundry facilities. There is a fundraising event on Sunday, Nov. 21 starting at 4:00 pm at the Lakeview Golf Club House. This will include a silent auction, dinner and dessert. She can be contacted for more information if you would like to reserve a table.

OLD BUSINESS

N/A

NEW BUSINESS

- A. Project Acceptance for the Water and Sewer (Phase II) Improvements Project- **M/Rushton, S/Agliano**; to accept the Water and Sewer (Phase II) Improvements project as complete. **Motion carried unanimously**. Councilmembers discussed phase III project's projected start date and area that it will cover. A map will be posted on the City's website.

REPORTS OF CITY OFFICERS

City Administrator Tijerina – the preliminary budget was emailed to Councilmembers. A budget meeting will be held on Monday, November 8th at 5:00 through webex video conference.

Chief Cox– This year’s trunk-n-treat event saw 400-450 kids participate. Thanks to all those who donated candy.

Two Officers are at Field Training Officer School this week.

Met with the City Attorney regarding municipal court. She is still working out the draft of the contract.

City Planner Piercy – presented a handout to City Councilmembers showing year to date building permits and projected value.

Planner Piercy explained that due to a Grant County audit, changes need to be made to the City’s Comprehensive Plan that will allow the City to receive future SIP grants from the County. This process will need to include a public hearing, which will be scheduled for the Dec. 1st Council Meeting, and for the Council to formally adopt the Comprehensive Plan through an ordinance.

M/Agliano, S/Still; to allow for a public hearing on December 1, 2021 regarding the City’s comprehensive plan and to then adopt the comprehensive plan to include modifications for the SIP funding requirements. **Motion carried unanimously.**

Planner Piercy did announce to Council his planned retirement next June.

Fire Chief Sheppard – Year to date calls: 397. Calls for October: 39, of which 23 were EMS calls in the City. Chief Sheppard is still working on transport application. This would allow District 7 to transport patients to the hospital if needed. This process is very long and tends to stall out in the county committees.

M/Arnold, S/Bratton; move to allow the Mayor to write a letter of support to Chief Sheppard and Fire District 7 in their effort to obtain the ability to transport patients to the local hospital. **Motion carried unanimously.**

Chief Sheppard did receive a grant to cover the costs of new air tanks.

Volunteer Code Enforcement Officer Ross – updated Councilmembers on the year-to-date numbers for open/closed cases, warning notices issued and dog licenses renewed/issued.

Next Ordinance #1320; Next Resolution #966

COMMENTS

Councilmember Woodhouse proposed advertising in the Grant County magazine, but after discussion, local business would need to do this independently.

ADJOURNMENT

M/Agliano, S/Rushton; move to adjourn at 6:33 PM. **Motion carried unanimously.**

Alex Kovach, Mayor

Jody Siebert, Administrative Assistant