

## MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

April 17, 2024

### CALL TO ORDER

Mayor DuPuy called the regular council meeting to order at 5:30 pm.

### ROLL CALL

Council Members Present: Bryson, Carlson, Carson, Gorman, Sharp, Taylor and Woodhouse.

City Staff Members Present: City Attorney Sears, City Planner Kovach and Administrative Assistant Siebert.

### AGENDA ITEMS

➤ **CONSENT AGENDA**

- A. Regular Council Meeting Minutes – April 3, 2024
- B. Special Council Meeting Minutes – April 9, 2024
- C. Claim EFTs & Claims #23185-23205 in the amount of \$150,793.35
- D. Payroll EFTs & Claims #26451-26462 in the amount of \$28,946.14

➤ **MAYOR'S MESSAGE**

➤ **REPORTS OF CITY OFFICERS**

➤ **REPORTS OF STANDING/SPECIAL COMMITTEES**

➤ **PUBLIC COMMENT**

➤ **OLD BUSINESS**

- A. Agreement with Clark Nuber for Phase II Accounting Services – Authorizing Mayor to Sign Agreement

➤ **NEW BUSINESS**

- A. Grant County Economic Development Agreement
- B. For Council Review – Progress Estimate 1 G&O Job Number 22824.01 & 23822.01
- C. Special Event Permit – Just Believe
- D. Teamsters' Agreement for the Police Department and Letter of Agreement for Public Records Officer

➤ **NEXT ORDINANCE #1344; NEXT RESOLUTION #1014**

➤ **COMMENTS**

➤ **ADJOURNMENT**

**M/Gorman, S/Bryson;** motion to excuse Councilmember Taylor from this evenings' meeting. **Motion carried unanimously.** Councilmember Taylor was able to join meeting via phone at 5:36 PM

### CONSENT AGENDA

**M/Gorman, S/Bryson;** to accept the consent agenda as presented. **Motion carried unanimously.**

## **MAYOR'S MESSAGE**

Mayor explained that office Staff are using personal vehicles to check the mail. According to chapter 2.92 under personal vehicle use, employees will be paid at the rate of 67 cents per mile. Rates are increasing through Consolidated Disposal Service. The Utility Committee will be looking at total costs to the City and possible rate changes to the garbage service. Sidewalk construction along Daisy Street is finishing up and the lighted crosswalk work will continue through April 22<sup>nd</sup>. Mayor invited all department heads and Councilmembers to attend AWC training being hosted by the City of Soap Lake.

## **REPORTS OF CITY OFFICERS**

City Planner Kovach – Gave a reminder for the public hearing the project on Main & Daisy on May 8, 2024 at 4:00 PM at the Soap Lake Senior Center. He also said that construction is picking up and inspections are being conducted.

## **REPORTS OF STANDING/SPECIAL COMMITTEES**

The Economic Development Committee in conjunction with the Creative District will be holding a meeting tomorrow from 6-7:30 PM at the Senior Center. Meeting will focus on completing steps to send application to the State.

Utility Committee will be taking a look at the increased rates for garbage service that the City is incurring.

## **PUBLIC COMMENT**

Marcia Neihart, 419 Main Ave W- wondered if the Public Works employees are using vehicles on the weekend, because she sees them driving around town.

Alex Kovach, 323 Hemlock, the Soap Lake Prevention Coalition will be hosting a screening at Masquer's Theater on May 9<sup>th</sup> from 4-6 PM.

Susan Carson, on behalf of the Chamber, thanked everyone for coming to the Roaring 20's fundraiser. There are some upcoming events: Earth Day this weekend and Suds-n-Sun which still needs volunteers.

## **OLD BUSINESS**

- A. Agreement with Clark Nuber for Phase II Accounting Services- Authorizing the Mayor to Sign Agreement- **M/Gorman, S/Bryson**; motion to authorize the Mayor to sign the agreement between the City of Soap Lake and Clark Nuber for professional services. Councilmembers Woodhouse, Carson and Sharp voted Nay. **Motion passed**. Discussion of Councilmembers revolved around the scope of work that needed to be done and the outline provided by the firm addressing these needs. Council agreed that there is an urgency to complete the scope of work to bring the City into compliance for future audits. Some Councilmembers expressed concern about how the firm was chosen and wanted more transparency in the selection process. The termination clause was discussed as was the method of payment.

## **NEW BUSINESS**

- A. Grant County Economic Development Agreement- **M/Bryson, S/Sharp**; move to accept the agreement and authorize the Mayor to sign. **Motion carried unanimously.**
- B. For Council Review – Progress Estimate 1 G&O Job Number 22824.01 & 23822.01- **M/Gorman, S/Bryson**; move to accept the progress estimate 1, Daisy Street sidewalk phase 1 & Daisy Street pedestrian crossing, City of Soap Lake, Grant County, Washington G&O # 22824.01 & 23822.01. **Motion carried unanimously.** Documents were provided for review and the City did receive the updated, signed progress estimate before the meeting time.
- C. Special Event Permit – Just Believe- **M/Bryson, S/Sharp**; move to approve the special event permit for the Just Believe event. **Motion carried unanimously.** The permit was approved by all department heads. Event will be on June 8<sup>th</sup> from noon to 7PM.
- D. Teamsters’ Agreement for the Police Department and Letter of Agreement for Public Records Officer 1% Pay for 2024-2026 Time Period- M/Carlson, S/Sharp; move to accept the Labor Agreement between the City of Soap Lake, Washington, and Teamsters Local No. 760 representing the Employees of the Soap Lake Police Department from January 1, 2024 to December 31, 2026 and Letter of Agreement amending the existing terms and conditions of the CBA. Motion carried unanimously. The LOA addresses a 1% pay increase for the Public Records Officer.

**Next Ordinance #1344; Next Resolution #1014**

**COMMENTS**

Councilmember Sharp would like the council packets to go out sooner.

Councilmember Bryson asked if the claims & payroll registers could be emailed to councilmembers before the meetings to give councilmembers time to review. She attended a Prevention Coalition event recently at the Wanapum Dam Heritage Center. She said the event was well attended.

**ADJOURNMENT**

**M/Sharp, S/Carson**; move to adjourn at 6:34 PM. **Motion carried unanimously.**

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Allen DuPuy, Mayor

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Jody Siebert, Administrative Assistant