

## MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

July 20, 2022

### CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

### ROLL CALL

Council Members Present: Bratton, Bryson, Rushton, Sanderson, Taylor and Woodhouse.

City Staff Members Present: Police Chief Cox, Fire Chief Sheppard, City Planner Kovach, and Administrative Assistant Siebert.

### AGENDA ITEMS

- **CONSENT AGENDA**
  - A. Regular Council Meeting Minutes – July 6, 2022
  - B. Council Retreat Minutes – July 13, 2022
  - C. Claim EFTs & Claims #21866 in the amount of \$30,090.90
  - D. Payroll EFTs & Claims #26213-26214 in the amount of \$23,953.48
- **OATH OF OFFICE** – Officer Rowland
- **MAYOR’S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
  - A. Park Garbage
- **NEW BUSINESS**
  - A. Job Description – Financial Clerk Treasurer
  - B. RV Parking at West Beach
  - C. Paddle Board Special Event Permit
  - D. Run to the Desert Event Application
  - E. Interlocal Agreement Between the City of Royal City and City of Soap Lake for Transfer and Sale of Surplus Police Vehicle
  - F. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
  - G. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
  - H. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1334; NEXT RESOLUTION #982**
- **COMMENTS**
- **ADJOURNMENT**

## **CONSENT AGENDA**

**M/Bratton, S/Sanderson;** to accept the consent agenda as presented. **Motion carried unanimously.**

**OATH OF OFFICE** – Officer Rowland – Mayor Agliano swore Officer Rowland in as a Police Officer for Soap Lake Police Department. Officer Rowland has been a Reserve Officer since 2010 and will now attend the academy and be working full time for the department.

## **MAYOR’S MESSAGE**

Mayor Agliano announced that the City will be accepting Letters of Interest for former Councilmember Arnold’s Council Position #5. Letters will be accepted until noon on Monday, August 1, 2022. Letters can be dropped off at City Hall, mailed to the City or emailed to the City. Those who submit Letters of Interest are asked to attend the City Council Meeting on Wednesday, August 3, 2022 to be interviewed by the City Councilmembers. An Executive Session will follow and Council may choose to appoint a new Councilmember at that time.

The basketball court update is currently on hold.

## **REPORTS OF STANDING/SPECIAL COMMITTEES**

- A. Economic Committee – Councilmember Bratton said the Committee is willing to be a liaison between the Soap Lake Businesses and the City.
- B. Park & Rec. Committee – Mona Kaiser gave a few updates since her presentation last meeting and said some community members will be helping repair playground equipment.

## **PUBLIC COMMENT**

None

Mayor shared letter from 1<sup>st</sup> Interstate Bank: during their volunteer day, they would like to come to Soap Lake and help clean up the beaches. This will be on September 14<sup>th</sup>. The Mayor will reach back out to them and let them know that their help in Soap Lake is greatly appreciated.

## **OLD BUSINESS**

- A. Park Garbage – There was much discussion between Councilmembers on this agenda item. Several suggestions were given to try and solve the problem of garbage accumulation over weekends. Mayor Agliano talked about possibility of hiring a part-time seasonal worker for this job. Chief Cox recommended cameras to deter illegal dumping. Mayor will also check on locking dumpsters for different locations, allowing staff to access but not the public. **M/Sanderson, S/Rushton;** to approve the purchase of camera systems for Smokiam Park, West Beach and Public Works from Security Lines US for the estimated amount of \$34,165.00 to be funded by ARPA funds. **Motion carried unanimously.** Installation of the camera system in these areas will help to deter illegal dumping of non-park garbage and vandalizing of the bathrooms.

## NEW BUSINESS

- A. Job Description – Financial clerk Treasurer – **M/Sanderson, S/Bryson**; to approve the job description for Financial Clerk Treasurer. **Motion carried unanimously.** It is the Mayor’s intention to promote Ruth Wade to this position.
- B. RV Parking at West Beach – this agenda item was added at the request of Councilmember Sanderson at last meeting. Councilmember Sanderson is concerned about RV’s and Semi trucks turning around in this area and damaging the new curbing and street. There was discussion about all the signage in the area and getting it changed to match the City’s standard. Chief Cox will work on an ordinance that will limit RV/Semi truck parking in this area. Also, signage that says “no recreational vehicles beyond this point” may be placed at the beginning of Ash St and 1<sup>st</sup> Ave in the future.
- C. Paddle Board Special Event Permit – Permit was submitted to the City, but Cindi Rang wanted to make some changes after seeing the success of the Suds n Sun event last month. **M/Sanderson, S/Bratton**; to approve the Special Event Permit for Paddle Day to include the changes for time of event and adding food vendor, beer garden, bouncy house, and music (not live band) and submitting a map with porta potty locations. **Motion carried unanimously.** Cindi said the set up would be similar to the one used for Suds n Sun. She also said that the Chamber staff would be able to pick up trash from their area in Smokiam Park over the weekends.
- D. Run to the Desert Special Event Permit – M/Sanderson, S/Bratton; to approve the permit. Motion was then amended by Sanderson. **M/Sanderson, S/Bryson**; to approve the Special Event Permit for Run to the Desert to include a variance for tent camping in the park for event participants August 26-28. **Motion carried unanimously.** Ms. Carson was asked to provide a location for extra porta potties to be placed.
- E. Interlocal Agreement Between the City of Royal City and City of Soap Lake for Transfer and Sale of Surplus Police Vehicle – agenda item not addressed
- F. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – agenda item is related to item E above, and was not addressed
- G. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Bratton, S/Sanderson**; to authorize the Mayor or her designee to sell the personal property items in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property items. **Motion carried unanimously.** Items will be sold directly to the Kittitas police Department for \$297.00. Resolution is numbered 2022-982.
- H. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Bratton, S/Sanderson**; to authorize the Mayor or her designee to sell the personal property items in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property items. **Motion carried unanimously.** Items will be sold on public surplus website. Resolution is numbered 2022-983.

## **REPORTS OF CITY OFFICERS**

**City Planner Kovach** – City Hall roofing is being completed. An overflow drain was added as an extra safety precaution.

Electrical work is still stalled until supplies arrive and contractor has employees to install.

Planner Kovach has started inspections at the Elementary School.

Two new applications for single housing units were submitted to the City. He is also receiving community interest from those who own vacant lots and asking about development.

He will check with Gray & Osborne for possible solution to covering storm drain pipes by the park.

Construction activity will soon begin for the new hotel that will be built by Smokiam Park.

**Fire Chief Sheppard** – In June, the department ran 46 calls of which 39 were EMS calls. So far for July, they have run 37 calls where 27 were EMS. He is hopeful that the transport license will be completely approved mid-August.

The district will be proposing an EMS Levy this fall. The levy will be for 25 cents/\$1000.00 assessed home value for 6 years. The funds raised will fund the department. Currently their state funding amounts to \$1400.00 but operating costs are at \$68,000.00 annually. The levy, if passed, could generate \$85 - \$87,000.00 annually.

The district did receive \$100,000.00 from Grant County ARPA funds to purchase an industrial air compressor, which has been ordered and will be installed soon.

**Volunteer Code Enforcement Officer Ross** – has been assisting City Hall with identifying business licenses. After researching, information was forwarded to the City Attorney for review of the City's current municipal code for business licenses.

**Police Chief Cox** – next week the department will hold oral boards for new hire.

Chief commended our local UPS driver for helping revive child after pool incident today.

A residence in the 400 block of 4<sup>th</sup> Ave SE is a health hazard. Options will be reviewed for action that the City can take to get the property cleaned up after the owner's recent death.

**M/Bratton, S/Sanderson**; to authorize the purchase of Speedalert 24 Radar Message Sign from ARPA funds in the quoted amount of \$20,556.98. **Motion carried unanimously.** This portable trailer can be used for radar, message board and traffic counter. The traffic counter is helpful for traffic data for grant funding. The message board can be placed in emergency situations to alert drivers of closed roads or road hazards.

## **Next Ordinance #1334; Next Resolution #984**

## **COMMENTS**

Mayor Agliano would like to have the announcement for the open Council Position posted on the City's website and on Soap Lake for Locals.

Councilmember Sanderson asked if ARPA funds could be used for bathroom repairs.

Councilmember Taylor thanked everyone for their interest in participating in the recording of Story Corps this weekend.

Mayor addressed no longer having a virtual Webex option for Council meetings. The City will accommodate the needs of special classes of citizens upon receiving 24-hour advance notice.

**ADJOURNMENT**

**M/Bryson, S/Taylor;** move to adjourn at 7:23 PM. **Motion carried unanimously.**

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Michelle Agliano, Mayor

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Jody Siebert, Administrative Assistant