

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

August 3, 2022

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bratton, Bryson, Rushton, Sanderson, Taylor and Woodhouse.

City Staff Members Present: Police Chief Cox, Fire Chief Sheppard, City Planner Kovach, and Administrative Assistant Siebert.

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – July 20, 2022
 - B. Council Special Meeting Minutes – July 25, 2022
 - C. Council Retreat Minutes – August 1, 2022
 - D. Claim EFTs & Claims #21888-21910, #26215-26217 in the amount of \$218,427.40
 - E. Payroll EFTs & Claims #26218-26219 in the amount of \$34,460.90
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Project Updates – Gray & Osborne
- **NEW BUSINESS**
 - A. Interlocal Agreement Between Grant County, Washington and the Cities of : Soap Lake, Electric City and Grand Coulee Reginal Shoreline Master Program Periodic Review
 - B. Request for Funds to Repair of Smokiam Wooden Play Equipment
 - C. Lease Renewal for Community & Senior Center
 - D. Grader Purchase
 - E. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
 - F. Review of Letters of Interest for Council Position
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1334; NEXT RESOLUTION #984**
- **EXECUTIVE SESSION – RCW 42.30.110(1)(h) – Qualifications of an applicant/candidate for appointment to elective office**
- **COMMENTS**
- **ADJOURNMENT**

CONSENT AGENDA

M/Sanderson, S/Bratton; to accept the consent agenda as presented. **Motion carried unanimously.**

MAYOR'S MESSAGE

Mayor has been conducting interviews for the City Administrator's position and Utility Billing Clerk. The Utility Billing Clerk position will close on August 15th.

McKay's will be holding a Luau on Aug. 11th at 5 PM. Community is invited.

Mayor met with the Soap Lake School Superintendent, Kimberly Casey. They agreed to continue the partnership between the schools and City. The Mayor would like to get the High School and Middle School Art Classes involved in a contest to paint a mural onto the library wall and possibly design a Flag for the City.

Mayor also met with Kaleb at the Library. NCRL will be painting the building (same color). But, they asked the Mayor to change the trim color. They will also be adding a new logo.

The Mayor and City Finance Clerk will be attending a Budget Conference on August 18th -19th.

Gray & Osborne would like to hold a workshop for Councilmembers to discuss the water/sewer rate study. Discussion continued for a good date. Workshop will be on Monday, August 22, time and location TBD.

A mid-year budget statement and ARPA Funds balance sheet was shared with Council.

The Grant County Health District is conducting a survey through the middle of September. Information about how to take the survey is on their website and the City will post onto the City's website as well.

REPORTS OF STANDING/SPECIAL COMMITTEES

- A. Park & Rec. Committee – Volunteers have come forward to cut the grass along Smokiam Park and will be painting starting in October. Mona thanked the Public Works Department for cutting down the cottonwood saplings by the West Beach Bathrooms. She shared a photo of the proposed finish to the basketball court, which will be in Soap Lake Eagles' blue and orange.
- B. Economic Development Committee – held a meeting last month and will hold next meeting tomorrow. Committee is looking at businesses and resources in the City.

PUBLIC COMMENT

No written comments received.

Robin Welborn, 726 Main Ave E #19 – she feels that filing complaint with the City gets thrown into a quagmire and violators of City Code can ignore citations and nothing is accomplished. She would like to see a full-time code enforcement officer. And, she commented that three minutes for public comment was not enough time. Councilmember Sanderson would like to discuss this further during Comment portion of Agenda.

OLD BUSINESS

- A. Project Updates – Gray & Osborne – List was provided to review. Some projects are almost complete, just waiting on the final punch list to be done.

NEW BUSINESS

- A. Interlocal Agreement Between Grant County, Washington and the Cities of: Soap Lake, Electric City and Grand Coulee Regional Shoreline Master Program Periodic Review – City Planner Kovach explained that this review is required by law and although the Cities all received grants, if the monies are pooled together by this interlocal agreement, much more can be accomplished as the County will take the lead on the Shoreline Update. **M/Bratton, S/Sanderson**; to approve the Interlocal Agreement Between Grant County, Washington and the Cities of: Soap Lake, Electric City and Grand Coulee Regional Shoreline Master Program Periodic Review. **Motion carried unanimously.** Future meetings will be held and the public will be able to attend for input.
- B. Request for Funds to Repair of Smokiam Wooden Play Equipment – **M/Sanderson, S/Bryson**; to allocate up to \$1000.00 from tourism funds to repair the playground equipment at Smokiam Park, replace sign at West Beach and order signs for no RV parking. **Motion carried unanimously.** The sign at West Beach will be similar to the one at Smokiam Park, indicating that there is no life guard, no overnight parking, dogs on leash, etc. with ordinance numbers referenced. The signs for no RV parking will be placed along Ash and 1st Ave N to discourage RV's from entering and trying to turn around. There is damage being done to the new curbing.
- C. Lease Renewal for Community & Senior Center – Senior Center is interested in extending the current lease which expires at the end of this year for two more years. Mayor will send this to the City Attorney for review and bring back to Council.
- D. Grader Purchase – Chief Cox researched and presented options for the Council to consider in regards to replacing the grader at Public Works at the request of Mayor Agliano. After discussion about cost, why the grader is used, where it is used and who can operate the grader it was decided to look for other options and bring this back to next Council Meeting. Council would like the current grader to be surplus.
- E. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Rushton, S/Bratton**; to authorize the Mayor or her designee to sell the personal property items in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property items. **Motion carried unanimously.** Items will be sold directly to Guardian Fleet Safety for a total of \$26,000.00. Resolution is numbered 2022-984.
- F. Review of Letters of Interest for Council Position – A letter of interest was received from Allen DuPuy. Mr. DuPuy introduced himself as an 18 year resident of Soap Lake and business owner. In answering questions from Council, Mr. DuPuy stated he would like to be part of the solutions and has a willingness to listen and learn and be part of a team.

REPORTS OF CITY OFFICERS

City Planner Kovach – City Hall is nearing completion as the roof and electrical panel are being installed.

Planner Kovach expressed his concern over new development around edges of town or where existing City utilities are not located. He would like to involve the Gray & Osborne engineers by

having them review permits. This review would insure that correct sized lines are installed and located properly and follow the City's design standards. This will prevent further complications for development in nearby lots. The Council agreed that this would be a good idea. He has also been busy reviewing City's abatement process and doing permitting inspections.

Fire Chief Sheppard – Both June and July were busy months with an average of 57 calls each. Normal average is 28 calls per month. Chief Sheppard said that the EMS levy was approved to be placed on the upcoming ballot and was available to answer any questions about the proposal.

Volunteer Code Enforcement Officer Ross – shared photos of recent cleanups around the City. Also, provided a handout explaining the requirement for a business license to do any business within the City's limits, including "peddling" of goods in the beach areas. The cost is \$50.00 and is required by City ordinance.

Councilmember Sanderson addressed Ms. Welborn's public comment during this time. She wanted to know what the City could do to help her? Ross explained that citations were issued to the violator and that the City was not taking further action at this time. He did inform the Council that the homeowner's association would be holding a meeting this Saturday, and he was hopeful that a resolution could be found during that meeting.

Police Chief Cox – an emergency abatement was done at a residence on 4th Ave, SE.

Next Ordinance #1334; Next Resolution #985

EXECUTIVE SESSION – RCW 42.30.110(1)(h) – Qualifications of an applicant/candidate for appointment to elective office

Started: 7:15 pm for 10 minutes

Extended 6 minutes

Closed: 7:31 pm

M/Sanderson, S/Rushton; to appoint Allen DuPuy as Councilmember for position #5, formerly held by Andrew Arnold. **Motion carried unanimously.**

Mr. DuPuy will take the oath of office at the next meeting.

COMMENTS

Councilmember Bryson shared newly drafted 5-year goals with Council and will place onto template for formalize at the next meeting. Volunteers are still needed for the Moonlight Paddle event.

Councilmember Taylor explained that volunteers had moved old Soap Lake water samples to the James Building and thanked everyone for their help. She added that McKay's was still looking for volunteers to help with the Luau. A clean-up of the property was going to be done tomorrow from 5-7pm.

Councilmember Bratton went to the School Board Meeting. He would like to help get a volunteer/civic work program started at the High School.

ADJOURNMENT

M/Rushton, S/Bryson; move to adjourn at 7:38 PM. Motion carried unanimously.

Michelle Agliano, Mayor

Jody Siebert, Administrative Assistant