

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

September 7, 2022

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bratton, Bryson, DuPuy, Rushton, Sanderson, Taylor and Woodhouse.

City Staff Members Present: Police Chief Cox, Fire Chief Sheppard, City Planner Kovach and Administrative Assistant Siebert.

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – August 17, 2022
 - B. Council Workshop Meeting Minutes – August 22, 2022
 - C. Council Budget Meeting Minutes – September 6, 2022
 - D. Claim EFTs & Claims #21924-21964 in the amount of \$572,926.58
 - E. Payroll EFTs & Claims #26223-26226 in the amount of \$30,039.74
- **PUBLIC HEARING** - Surplus for Public Works Grader
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Smokiam Park Concession Stand Lease Agreement
 - B. Letter of Agreement by and between City of Soap Lake, Washington and Teamsters Local Union No. 760
- **NEW BUSINESS**
 - A. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – Public Works Grader
 - B. G&O Project Updates
 - C. Discussion – Increasing Salary for the Mayor
 - D. Soap Lake/811 Call Before You Dig System
 - E. Interlocal Agreement Between the City of Royal City and City of Soap Lake for Transfer and Sale of Surplus Police Vehicle
 - F. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
 - G. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1334; NEXT RESOLUTION #985**
- **COMMENTS**

➤ **ADJOURNMENT**

CONSENT AGENDA

M/Bratton, S/Bryson; to accept the consent agenda as presented. **Motion carried unanimously.**

PUBLIC HEARING – Surplus for Public Works Grader

Open: 5:33 PM

No comments

Closed: 5:34 PM

MAYOR'S MESSAGE

Fire Chief Sheppard will be retiring next week. All are invited to a retirement party at the Fire Hall on Sept. 15th from 2:00-6:00 PM. If you would like to send comments for a “send off”, these can be sent to the Columbia Basin Journal, richard.byrd.1990@gmail.com

The City is still looking to hire a City Administrator.

City Council is invited to participate in webinar for elected officials on Oct. 10th. Webinar is through MRSC and Ruth has the details.

REPORTS OF STANDING/SPECIAL COMMITTEES

- A. Economic Development Committee – Still looking for a place to meet
- B. Lake Liaison Committee – Will meet this Friday at 3:00 PM at the Senior Center
- C. Parks Committee – have contacted a service for a quote to remove two cottonwood trees and replace with different variety

Mayor requested that the following be added to agenda:

Under Old Business: (B) Letter of Agreement by and between City of Soap Lake, Washington and Teamsters Local Union No. 760

Under New Business: (E) Interlocal Agreement Between the City of Royal City and City of Soap Lake for Transfer and Sale of Surplus Police Vehicle

(F) A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof

(G) A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof

M/Rushton, S/Bratton; to add the above items to the agenda for this evening's meeting. **Motion carried unanimously.**

PUBLIC COMMENT

No written comments received.

Marsha Neihart, 419 W Main – Would like to note that there are weeds in the alley not being kept clear. She wanted to know if some sort of notification letter could be sent.

Kim Casey, 327 Hemlock – She wanted to give an update as the new School Superintendent: she thanked the City for help with surplus sale, she will make an effort to be present at the Council Meetings, the District is selling the property behind the City Hall, and

school enrollment is down. Her goals for this school year: to implement a badge ID system, upgrade school security system, encourage respectful behavior for staff and students and have a positive change on the current culture.

Burr Beckwith, 33 N. Dogwood – Made comment on search for city administrator position. He encouraged the City to look for a qualified person and to be willing to compensate them accordingly for this important position.

Susan Carson, 114 Gladiola – Stated that the building across the street from Akins seems to have homeless persons living in there and they walk into the traffic and create an unsafe environment.

OLD BUSINESS

- A. Smokiam Park Concession Stand Lease Agreement – **M/Bratton, S/Sanderson**; to accept the agreement for the Smokiam Park concession stand lease. **Motion carried unanimously.**
- B. Letter of Agreement by and between City of Soap Lake, Washington and Teamsters Local Union No. 760 – **M/Sanderson, S/Taylor**; to accept the letter of agreement between the City and Teamsters Local Union No. 760 amending to add new positions Financial Clerk-Treasurer and Utility Billing Clerk to the CBA. **Motion carried unanimously.**

NEW BUSINESS

- A. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – Public Works Grader – **M/Bryson, S/Sanderson**; to authorize the Mayor or her designee to sell the personal property item in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property item. **Motion carried unanimously.** This resolution is numbered 2022-985.
- B. G&O Project Updates – for information only
- C. Discussion – Increasing Salary for the Mayor- Councilmember Sanderson would like to discuss the possibility of raising the salary paid to the Mayor. This will be further discussed at the budget meeting.
- D. Soap Lake/811 Call Before You Dig System – Volunteer Code Enforcement Officer Ross explained that the City is not signed up with this system. He and City Planner Kovach will do follow-up to see if the City can participate with this system.
- E. Interlocal Agreement Between the City of Royal City and City of Soap Lake for Transfer and Sale of Surplus Police Vehicle – **M/Bratton, S/Rushton**; to authorize the Mayor to sign the interlocal agreement between the City of Royal City and the City of Soap Lake for the transfer and sale of surplus police vehicle. **Motion carried unanimously.**
- F. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Sanderson, S/Taylor**; to authorize the Mayor or her designee to sell the personal property item in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property item. **Motion carried unanimously.** This item will be sold directly

to the City of Royal City per the interlocal agreement for the amount of \$30,000.00. This resolution is numbered 2022-986.

- G. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Sanderson, S/Woodhouse**; to authorize the Mayor or her designee to sell the personal property item in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property item. **Motion carried unanimously**. This item will be sold directly to Guardian Fleet Safety for the amount of \$9,500.00. This resolution is numbered 2022-987.

REPORTS OF CITY OFFICERS

Volunteer Code Enforcement Officer Ross – updated Council on code enforcement cases: 18 open, 16 closed and 12 warnings issued.

City Planner Kovach – submitted summary of current August permits to Council. He will be working with Volunteer Code Enforcement Officer Ross on process for abatement of unsafe buildings. Staff will be moving into City Hall this week. Contractors are still working on the HVAC system. Once this is fixed, the official occupancy certificate will be issued.

Fire Chief Sheppard – this is his last Council Meeting, as he will be retiring after over two decades of service. The department had 51 calls for service last month including 13 EMS calls, 1 fire call, 1 motor vehicle fire and 4 grass fires. He encouraged residents to call in any suspicious activity, as the grass fires are possible arsons. The Council and residents in attendance gave the Chief a round of applause for his years of service to the community.

Police Chief Cox – calls are still up, not only here but across the state: vehicle prowls, graffiti, thefts, auto thefts and robberies. He will attend the Commissioner’s meeting on Monday along with many local law enforcement members to show support for Correction Officers as they bring a request for higher wages to the Commissioners. There is one candidate for entry level officer in the final stages of background check. Officer Gallaher will be leaving the department at the end of the month and taking a position with the Spokane County Sheriff’s Office. The PD is partnering with the SL Schools with the return of Junior Joggers Program. Students are rewarded for participating in this exercise program. Benevolent Fund funds were used to purchase wrist bands, dog tags, t-shirts and sweat-shirts as prizes for the students.

Next Ordinance #1334; Next Resolution #988

COMMENTS

Councilmember Woodhouse inquired about the burned sign to the entrance of the City. Mayor Agliano said the sign had been removed earlier today.

Councilmember Sanderson has mock up of sign for West Beach area for NO RV Beyond This Point. She is waiting for the ordinance, so this can be notated on the signage. She also commented on BBQs on the beach. Chief Sheppard recommended an ordinance that would ban

open fires and BBQs in this area for safety concerns. And she recommended that the dumpsters be removed from the area at the end of September.

ADJOURNMENT

M/Bryson, S/Sanderson; move to adjourn at 6:44 PM. **Motion carried unanimously.**

Leslie Taylor, Mayor Pro Tempore

Jody Siebert, Administrative Assistant