

## MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

September 21, 2022

### CALL TO ORDER

Councilmember Rushton called the regular council meeting to order at 5:30 pm.

### ROLL CALL

Council Members Present: Bratton, Bryson, DuPuy, Rushton, and Sanderson.

City Staff Members Present: Police Chief Cox, Fire Chief Bragar, City Planner Kovach and Administrative Assistant Siebert.

### AGENDA ITEMS

- **CONSENT AGENDA**
  - A. Regular Council Meeting Minutes – September 7, 2022
  - B. Claim EFTs & Claims #21973-21996 in the amount of \$43,347.61
  - C. Payroll EFTs & Claims #26226-26232 in the amount of \$27,556.55
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
- **NEW BUSINESS**
  - A. Project Acceptance for the West Beach Park Access Improvements Project
  - B. Amendment to the Agreement for Phase III Sewer Improvements Project
  - C. Appoint Chief Cox as Interim City Administrator
  - D. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof
  - E. Two Billboards & Sign for Downtown Businesses
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1334; NEXT RESOLUTION #988**
- **COMMENTS**
- **ADJOURNMENT**

**M/Sanderson, S/Bratton;** motion to appoint Councilmember Rushton as moderator for this regular council meeting. **Motion carried unanimously.**

**M/Sanderson, S/Bryson;** to excuse Mayor Agliano, and Councilmembers Woodhouse and Taylor from this evening's meeting. **Motion carried unanimously.**

### CONSENT AGENDA

**M/Sanderson, S/Bryson;** to accept the consent agenda as presented. **Motion carried unanimously.**

## MAYOR'S MESSAGE

Councilmember Rushton conveyed a request from the Mayor that New Business item C be tabled until next meeting. Council agreed and item was tabled.

## REPORTS OF STANDING/SPECIAL COMMITTEES

None

## PUBLIC COMMENT

None

## OLD BUSINESS

None

## NEW BUSINESS

- A. Project Acceptance for the West Beach Park Access Improvements Project – **M/Sanderson, S/Bryson**; to accept the West Beach Park Access Improvements project as complete. **Motion carried unanimously.** Councilmember Sanderson asked that a sign be checked for possible damage. Nancy Wetch said she would take a photo of the sign and do any follow-up required.
- B. Amendment to the Agreement for Phase III Sewer Improvements Project – **M/Sanderson, S/Bryson**; to approve the amendment to the Agreement for the Phase III Sewer Improvements with Gray & Osborne. **Motion carried unanimously.** Nancy Wetch from Gray & Osborne explained that there are left over funds from the sewer project that upon approval from Rural Development, the remaining grant funds could be used by Public Works to repair aging equipment at the treatment plant.
- C. Appoint Chief Cox as Interim City Administrator – this item was tabled.
- D. A Resolution Declaring Certain Personal Property Surplus and Authorizing the Sale and or Disposal Thereof – **M/Bratton, S/Sanderson**; to authorize the Mayor, or designee, to sell the personal property items in any commercially reasonable manner and to execute necessary documents to complete the sale and conveyance of the personal property items. **Motion carried unanimously.** This item will be sold directly to Guardian Fleet Safety for \$20,000.00. This resolution is numbered 2022-988.
- E. Two Billboards & Sign for Downtown Businesses – Council discussed options designed by Marshall Signs for bulletin boards and a business directory sign. Council will review the current ordinance for signs and make a decision about placement of signs at a later time.

## REPORTS OF CITY OFFICERS

**City Planner Kovach** – attended meeting with the County reference the Shoreline Master Plan. He will consult with Daryll Piercy to see if there are any recommended changes that the City would need to be aware of. He will keep the Council informed on developing changes made by the state and county.

There is an interested developer that will be continuing with the development of the RV park.

**M/Sanderson, S/Bratton**; for approval and authorization for City Staff and consultants to move forward with the easement process for the area behind City Hall that was vacated by the City in the past. **Motion carried unanimously.** City Planner explained that the School District is ready to sell this property, but would like to have an easement granted for the City before any sale. The City is interested in maintaining an easement to help with any sewer/water maintenance in the future for this area. Funding for this could possibly come from the left-over grant monies discussed earlier in New Business item B.

**Fire Chief Brager** – nothing to report.

**Police Chief Cox** – nothing to report.

**Volunteer Code Enforcement Officer Ross** – will bring a report next meeting. Gave a handout to Councilmembers identifying a large portion of undeveloped lots owned by one entity that needs to address overgrown vegetation/ fire hazard.

**Next Ordinance #1334; Next Resolution #989**

**COMMENTS**

None

**ADJOURNMENT**

**M/Sanderson, S/Bratton**; move to adjourn at 6:15 PM. **Motion carried unanimously.**

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Michelle Agliano, Mayor

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Jody Siebert, Administrative Assistant