

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

November 16, 2022

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bratton, Bryson, DuPuy, Rushton, Sanderson, and Taylor.

City Staff Members Present: Police Chief Cox, City Planner Kovach, and Administrative Assistant Siebert.

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – November 2, 2022
 - B. Claim EFTs & Claims #22083-22108 in the amount of \$34,796.03
 - C. Payroll EFTs & Claims #26246-26249 in the amount of \$24,611.74
 - D. Final Progress Estimate 7, Project Acceptance, and Release of Retainage; Water and Sewer (Phase III) Improvements, City of Soap Lake, Grant County, Washington G&O #18045.00
- **PUBLIC HEARING- Ad Velorem Tax**
- **PUBLIC HEARING – Preliminary 2023 Budget**
- **MAYOR’S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
- **NEW BUSINESS**
 - A. City Water and Sewer Billing for Mixed – Use Buildings
 - B. Project Acceptance for the Water and Sewer (Phase III) Improvements Project
 - C. Ordinance for Ad Velorem Tax
 - D. Preliminary 2023 Budget
 - E. Presentation from Prevention Coalition – Dayana Ruiz
 - F. Street Cuts & Utility Hook Ups – Travis Rainwater
 - G. Grant Requirements Acknowledgement form for High Visibility Enforcement (HVE) Mobilizations – WEMS
 - H. Interagency Agreement Between the Washington Traffic Safety Commission and the Soap Lake Police Department
 - I. Axon Air Quote
 - J. Special Event Permit – Jingle Bell Jog
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1335; NEXT RESOLUTION #991**
- **COMMENTS**
- **ADJOURNMENT**

CONSENT AGENDA

M/Bratton, S/Bryson; to accept the consent agenda as presented. **Motion carried unanimously.**

M/Bratton, S/Bryson; to excuse Councilmember Woodhouse from this evening’s meeting. **Motion carried unanimously.**

M/Rushton, S/Bryson; to add item (J) New Business: Special Event Permit Jingle Bell Jog to this evening’s agenda. **Motion carried unanimously.**

PUBLIC HEARING – Ad Velorem Tax

Open: 5:33 PM
No comments
Closed: 5:34 PM

PUBLIC HEARING – Preliminary 2023 Budget

Open: 5:35 PM
No comments
Closed: 5:36 PM

MAYOR’S MESSAGE

Although she has been searching for a City Administrator for the last six months, she has decided that at this time, the City will continue with Chief Cox as the Interim City Administrator. When his contract concludes at the end of March, it will either be extended or an Executive Assistant will be considered.

The School ASB is conducting a Thanksgiving Dinner Drive. Items can be dropped off at the high school.

REPORTS OF STANDING/SPECIAL COMMITTEES

Councilmember Bryson: Economic Development Committee – met recently and will proceed with starting a creative arts district. At the first meeting in January, the woman who started the art district in Moses Lake will be a guest speaker.

Lake Liaison Committee – working with the State and Department of Ecology, the ORW (Outstanding Resource Water) is creating standard to have no further degradation to the Lake. There is a link on the City’s website (go to News tab, then ORW and link is there) for an online question/answer discussion that will take place tomorrow.

Ad Hoc Decorating Committee – lights are up on Main, Daisy and Division. More to come downtown after Thanksgiving.

Alex Kovach for the Policy Committee: an application form for businesses to access the mineral water is being developed. Currently, it is with the City Attorney for review.

PUBLIC COMMENT

Marcia Neihart, Main St.: the lights up and down the streets are beautiful.

OLD BUSINESS

None

NEW BUSINESS

- A. City Water and Sewer Billing for Mixed-Use Buildings – after discussion, this item was Tabled, to be brought back soon.
- B. Project Acceptance for the Water and Sewer (Phase III) Improvements Project – **M/Sanderson, S/Bratton**; to accept the Water and Sewer (Phase III) Improvements project as complete. **Motion carried unanimously.**
- C. Ordinance for Ad Velorem Tax – **M/Bratton, S/Rushton**; to accept an ordinance fixing the amount of taxes to be levied in the sum of \$177,685.28 and levying the same upon all taxable property, both real and personal, in the City of Soap Lake, Washington, for collection in 2023. **Motion carried unanimously.** This ordinance is numbered 2022-1335.
- D. Preliminary 2023 Budget – Mayor asked Council for any input or suggestions. She is still working with Ruth to get items entered into correct categories and feels confident that the final budget can be presented at the next meeting.
- E. Presentation from Prevention Coalition – Dayana Ruiz: Ms. Ruiz gave a presentation, discussing the Coalitions role in the community and the resources that are made available for the community. This is all funded by grants. She encourage the community to get involved with the meetings, as right now only 3-5 people are coming. One main focus of the Coalition is early prevention to stop substance abuse. They are hosting a Potluck on November 29th at 5 PM at the Soap Lake Senior Center and all are welcome to attend.
- F. Street Cuts & Utility Hook Ups – Travis Rainwater – Councilmember Sanderson had requested this item for the agenda. Chief Cox shared the ordinance that was passed at the last meeting with her. This item was Tabled and will be brought back if needed.
- G. Grant Requirements Acknowledgement Form for High Visibility Enforcement (HVE) Mobilizations – WEMS – **M/Bryson, S/Rushton**; to accept the agreement for grant requirements for the Target Zero Task Force Region 15. **Motion carried unanimously.**
- H. Interagency Agreement Between the Washington Traffic Safety Commission and the Soap Lake Police Department – **M/Bratton, S/Bryson**; to accept the interagency agreement between the Washington Traffic Safety Commission and the Soap Lake Police Department. **Motion carried unanimously.**
- I. Axon Air Quote – **M/Bratton, S/Rushton**; to accept the contract between Axon Enterprise, Inc. and the Soap Lake Police Department for the purchase of Axon Air, Class 1 UAS Bundle and accessories to total \$18,050.76. Councilmember DuPuy voted Nay. **Motion passed.** This is for the purchase of a drone that will coordinate with the equipment that Soap Lake Officers already carry, body camera and taser.
- J. Special Event Permit Application for Jingle Bell Jog – **M/Bryson, S/Taylor**; to accept the special event permit application for the Jingle Bell Jog. **Motion carried unanimously.** This event is sponsored by the Soap Lake School District and requires no resources from the City.

REPORTS OF CITY OFFICERS

City Planner Kovach –he has reached out to the person interested in annexation but has not heard back, will keep Council informed on anything new.

The Church is getting ready for HVAC inspections and insulation installation.

Shoreline Master Plan – will be discussed at the Lake Liaison Committee Meeting on December 9th.

The HVAC at City Hall is complete

Police Chief Cox – City Hall Clerk will be on vacation for two weeks, please be patient when contacting City Hall during this time as there will be only one clerk working.

He attended the WCI conference to fulfill the yearly requirement. After adjusting deductibles on the City's insurance, between \$15,000 - \$18,000 will be saved annually.

Public Works hired a new employee.

Recruit Blair has started the academy for the Police Department.

Catalytic converters are being stolen at a high rate and the department is investigating several fraud cases. A reminder to the public, the police department or other law enforcement agencies will not contact you by phone to pay for fees for warrants.

Next Ordinance #1336; Next Resolution #991

COMMENTS

Councilmember Bryson passed out posters for Winter Fest Event.

She would also like Public Works to look at the totem pole by the Lake, it may be leaning.

Councilmember Taylor thanked Dayana Ruiz for her presentation tonight.

Mayor Agliano encouraged residents to attend the January 5th Economic Development Committee Meeting at 6:00 PM at the Senior Center.

Councilmember Sanderson thanked her fellow Councilmembers for allowing her to call in for the meetings using their cell phones.

ADJOURNMENT

M/Rushton, S/Taylor; move to adjourn at 6:55 PM. **Motion carried unanimously.**

Michelle Agliano, Mayor

Jody Siebert, Administrative Assistant