

MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

December 7, 2022

CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

ROLL CALL

Council Members Present: Bratton, Bryson, DuPuy, Sanderson, Taylor, and Woodhouse.

City Staff Members Present: City Planner Kovach and Administrative Assistant Siebert.

AGENDA ITEMS

- **CONSENT AGENDA**
 - A. Regular Council Meeting Minutes – November 16, 2022
 - B. Claim EFTs & Claims #22118-22130 in the amount of \$77,189.16
 - C. Payroll EFTs & Claims #22115-22117, #26250-26259 in the amount of \$34,767.00
- **PUBLIC HEARING-** Final 2023 Budget
- **MAYOR'S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
 - A. Lease Renewal for Community & Senior Center
- **NEW BUSINESS**
 - A. City of Soap Lake Purchasing Policy & Procedures
 - B. 438 4th SE Property Abatement
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1336; NEXT RESOLUTION #991**
- **COMMENTS**
- **ADJOURNMENT**

M/Bryson, S/Woodhouse; to excuse Councilmember Rushton from this evening's meeting.
Motion carried unanimously.

Mayor asked for item Old Business A. be added to the agenda: Lease Renewal for Community & Senior Center. **M/Bryson, S/Woodhouse;** to added item A. Old Business Lease Renewal for Community & Senior Center to the agenda. **Motion carried unanimously.**

CONSENT AGENDA

M/Bryson, S/Bratton; to accept the consent agenda as presented. **Motion carried unanimously.**

PUBLIC HEARING – Final 2023 Budget

Open: 5:32 PM

No comments

Hearing is continued to next regular Council Meeting, December 21, 2023 at 5:30 PM

MAYOR'S MESSAGE

On January 5, 2023 at 6 PM at the Senior Center there will be a meeting for the Economic Development Committee. At this meeting, a presentation from a member of the Creative Arts District in Moses Lake will be given. The Mayor would like to invite the community.

Wishes everyone to enjoy the Christmas season.

REPORTS OF STANDING/SPECIAL COMMITTEES

Councilmember Bryson: Economic Development Committee – reminder for the January 5 meeting at 6 PM at the Senior Center.

Lake Liaison Committee is meeting this Friday at 2:30 PM. The Department of Ecology will introduce the Shoreline Management Plan and explain how the community can be involved in the development of the plan.

Ad Hoc Decorating Committee: a few lights on the poles along Main Street are out. Could Public Works take a look at the breaker?

Winterfest was a success this year. However, when planning for next year, a snow removal plan should be added to the event permit.

PUBLIC COMMENT

Kim Casey, 327 N Hemlock – She thanked the Winterfest event for allowing the students to participate with their artwork. She also thanked City Staff for all the help in getting the easement done and the district is moving forward with the property sale.

Curt Baker, 18051 Rd. D.7 NE – would like to be added to the agenda for the December 21st meeting. He has plans for developing a homeless shelter, employment training, drug/alcohol treatment and mechanic shop.

OLD BUSINESS

- A. Lease Renewal for Community & Senior Center – the current lease expires on December 31, 2022 and the Senior Center and City would like to extend the current lease for 24 months. **M/Bratton, S/Woodhouse**; to prepare lease for renewal per existing terms for additional 24 months. **Motion carried unanimously.** Mayor explained that an addendum would be added to the current lease with updated dates extending for 24 months.

NEW BUSINESS

- A. City of Soap Lake Purchasing Policy & Procedures – after discussion, **this item is tabled** to be brought back at the next regular Council Meeting on December 21st. Council would like to have time to review changes from old policy.
- B. 438 4th SE Property Abatement – **M/Bryson, S/Bratton**; move to have the City Attorney review the legal documents available from the property owner, to assist them on gifting

the property to the City, and move forward with the property clean up. **Motion carried unanimously.**

REPORTS OF CITY OFFICERS

City Planner Kovach –he presented a report of newly issued permits and expects more permits for new housing soon. The annexation proposal will be brought back to Council at the January 18th meeting.

Next Ordinance #1336; Next Resolution #991

COMMENTS

Discussion about responsibility of property owners to clear sidewalks of snow and place the snow in the yard not into the street was had by Councilmembers and the Mayor. Policy Committee will review to see if any changes need to be made to the ordinance.

Mayor explained to save on postage costs, starting in January, late notices will be mailed out on postcards instead of letters.

ADJOURNMENT

M/Bryson, S/Taylor; move to adjourn at 6:03 PM. **Motion carried unanimously.**

Michelle Agliano, Mayor

Jody Siebert, Administrative Assistant