

## MINUTES REGULAR SOAP LAKE CITY COUNCIL MEETING

December 21, 2022

### CALL TO ORDER

Mayor Agliano called the regular council meeting to order at 5:30 pm.

### ROLL CALL

Council Members Present: Bratton, Bryson, DuPuy, Rushton, Sanderson, and Taylor.

City Staff Members Present: Police Chief Cox, Fire Chief Bragar, City Planner Kovach and Administrative Assistant Siebert.

### AGENDA ITEMS

- **CONSENT AGENDA**
  - A. Regular Council Meeting Minutes – December 7, 2022
  - B. Claim EFTs & Claims #22132-22175 in the amount of \$372,673.48
  - C. Payroll EFTs & Claims #26257-26263 in the amount of \$27,126.95
- **PUBLIC HEARING CONTINUED-** Final 2023 Budget
- **MAYOR’S MESSAGE**
- **REPORTS OF STANDING/SPECIAL COMMITTEES**
- **PUBLIC COMMENT**
- **OLD BUSINESS**
  - A. City of Soap Lake Purchasing Policy & Procedures
  - B. Mixed Use Policy – Utility Rates Residential and Business
- **NEW BUSINESS**
  - A. Presentation from Curt Baker
  - B. Ephrata Sportsmen’s Association – Letter of Agreement
  - C. Proposed 2023 Budget
  - D. An Ordinance of the City of Soap Lake, Washington, Adopting the 2023 Annual Budget Providing Estimated Revenues and Appropriated Expenditures for the Operation of the City
- **REPORT OF CITY OFFICERS**
- **NEXT ORDINANCE #1336; NEXT RESOLUTION #991**
- **COMMENTS**
- **ADJOURNMENT**

**M/Taylor, S/Sanderson;** to excuse Councilmember Woodhouse from this evening’s meeting.  
**Motion carried unanimously.**

### CONSENT AGENDA

**M/Bryson, S/Bratton;** to accept the consent agenda as presented. **Motion carried unanimously.**

## **PUBLIC HEARING CONTINUED** – Final 2023 Budget

Open: 5:32 PM

No comments

Closed: 5:33 PM

## **MAYOR'S MESSAGE**

Reminder that the City will be using postcards for late notice reminders.

The City received a letter from the Grant County Disability Board. They are looking for a councilmember to serve on the LEOFF Disability Board for position #1 for a two-year term. No councilmembers expressed interest at this time.

The City of Soap Lake is hosting a public meeting on January 5<sup>th</sup> at 6PM at the Senior Center. The purpose of the meeting is to introduce the public to the Washington State Creative Art's District. For more information please visit: [www.arts.wa.gov](http://www.arts.wa.gov)

## **REPORTS OF STANDING/SPECIAL COMMITTEES**

Policy Committee: Alex Kovach said that the committee was currently working on applications for commercial mineral water usage and propane heater usage at the beach.

Lake Liaison Committee: Councilmember Bryson explained that the committee met on December 9<sup>th</sup>. They discussed the needed updates and changes needed for the Shoreline Master Plan. This plan does not involve the content of the Lake water, but focuses on the development of buildings and permits along the shoreline.

Economic Development Committee: Councilmember Bryson said that they have developed goals for 2023. They are encouraging the Chamber of Commerce and Friends of the Lower Grand Coulee and any other groups to get involved with bringing in and developing a creative arts district in downtown area.

## **PUBLIC COMMENT**

None

## **OLD BUSINESS**

- A. City of Soap Lake Purchasing Policy & Procedures – **M/Sanderson, S/Bratton**; to approve the City of Soap Lake Purchasing Policy & Procedures. **Motion carried unanimously.**
- B. Mixed Use Policy – Utility Rates Residential and Business – City Planner Kovach when over the options that the City could pursue:
  1. City could determine new rates
  2. City could continue with current rates
  3. City could require any new development to install 2 meters

He will be working with the City Attorney to draft an ordinance with the following changes: require any new development to install 2 meters; for change of occupancy require a meter to be added; and have any existing building comply within five years of the adoption of the ordinance to 2 meter system.

## **NEW BUSINESS**

- A. Presentation from Curt Baker – City Councilmembers thanked Mr. Baker for his sincere efforts to bring help to the area in the form of homeless shelter or drug/alcohol treatment center. However, most felt that the City is too small and does not have emergency service resources for this venture. The Mayor encouraged him to reach out and partner with existing resources in the Moses Lake area.
- B. Ephrata Sportsmen’s Association – Letter of Agreement – **M/Rushton, S/Bryson**; to approve the signing of the letter of agreement between the Ephrata Sportsmen’s Association and the Soap Lake Police Department. **Motion carried unanimously.**
- C. Proposed 2023 Budget – **M/Rushton, S/Bratton**; to approve the 2023 proposed budget. **Motion carried unanimously.** Proposed/estimated budget was discussed among Councilmembers and the Mayor. The Mayor explained that this budget estimation is current as the Finance Clerk is still reconciling accounts. Amendments will follow in the beginning of 2023 to update revenues and expenditures.
- D. An Ordinance of the City of Soap Lake, Washington, Adopting the 2023 Annual Budget Providing Estimated Revenues and Appropriated Expenditures for the Operation of the City – **M/Sanderson, S/Bratton**; to approve the ordinance of the City of Soap Lake, Washington, adopting the 2023 annual budget providing estimated revenues and appropriated expenditures for the operation of the city. **Motion carried unanimously.**

## **REPORTS OF CITY OFFICERS**

**Fire Chief Bragar** - department had 1 assault call, 1 structure fire call and 11 EMS calls last month. They are still short staffed and encourage people to apply for staff openings.

**City Planner Kovach** – there have been 4 new residential permit applications this month. He was approached by a developer that is interested in a city parcel of land along the west side of town by the canal. Will look at the possibility of the City to surplus.

**Chief Cox** – At City Hall, Ruth is busy reconciling accounts.

Public Works was awarded TIB monies for W Main to Maple for paving and sidewalks. This project will begin sometime in 2024.

Police Department – Shop with a Cop will be this Friday. The department is helping 4 families with gift purchases this year.

## **Next Ordinance #1337; Next Resolution #991**

## **COMMENTS**

Councilmember Bryson encouraged residents to shop local for any needed holiday gifts.

Councilmembers Bryson and Sanderson wished everyone a Merry Christmas.

## **ADJOURNMENT**

**M/Bryson, S/Sanderson**; move to adjourn at 6:53 PM. **Motion carried unanimously.**

---

Michelle Agliano, Mayor

---

Jody Siebert, Administrative Assistant